

**BUDGET RESOLUTION 05.18.2023**

RESOLUTION OF THE  
BOARD OF DIRECTORS OF THE  
GOLDEN GATE FIRE PROTECTION DISTRICT

WHEREAS, the Golden Gate Fire Protection District of Jefferson County, State of Colorado (hereinafter referred to as the "District"), is a duly organized and existing quasi-municipal corporation and political subdivision of the State of Colorado, existing and operating under and by virtue of the Constitution and laws of the State of Colorado, including but not limited to Parts 1 through 16 of Article 1 of Title 32, C.R.S., as amended (the "Special District Act"); and

WHEREAS, the Board of Directors of the District has determined to increase Chief Kociemba-Benson's duties (as noted below), weekly hours, and total compensation package; and

WHEREAS, the Board of Directors of the District has determined that the following job duties, milestones, and targets will be used to evaluate Chief Kociemba-Benson's performance,

1. Items listed in the Administrator and Prevention Specialist job description.
  - a. **Manage, track, and maintain the LOSAP (Length of Service) program**
  - b. **Manage pension records for all firefighters**
  - c. **Maintain an up-to-date firefighter roster as well as firefighter personal files**
  - d. **Export and upload call reports monthly from ER to state**
  - e. **Manage website and social media accounts**
  - f. **Manage the FireWise Program for the district**
  - g. **Manage community outreach and education related to fire prevention and mitigation**
  - h. **Manage mitigation activities at a district level with relevant stakeholders**
  - i. **Manage plan reviews with relevant experts and stakeholders**
2. Funding: Grants – A minimum grant application rate of 4 grants per year with most grant applications being available in Q1 of each year. The focus for the remaining months in 2023 will be on researching and applying for opportunities that do not fall within the Q1 grant cycle such as the VFA (Volunteer Firefighter Assistance), El Polmar Foundation, and regional RETAC Grants.
3. Funding: Impact Fees – Create a comprehensive District Fee Schedule by December 31, 2023.
4. Funding: Additional Sources / Savings: Identify and evaluate diversified funding avenues and Zero Balance Budgeting for current Budget Allocations to be incorporated with the 2024 Budget Cycle.
5. Coverage: Focused in District Hours would range between 9:00AM – 4:00PM.
6. Coverage: "Chute" times will be reduced to 3 minutes or less when the Chief is in District which will reduce overall response times during focused in District Hours.
7. Training: Additional in District Hours provides greater opportunity for training of firefighters outside of established departmental training hours.
8. Recruitment: 20% increase of overall GGFPD volunteer staff by end of Q2 2024.
9. Retention: No more than a 20% turn over 2023-2024.
10. Strategic Goal: SWOT Analysis completed by December 31, 2023.
11. Strategic Goal: 5 Year strategic plan completed by end of Q2 2024.
12. Strategic Goal: District Policy Manual completed by end of Q2 2024.
13. Communication Goal: Update, diversify, and engage outward facing communication outlets by end of 2023.

WHEREAS, the Board of Directors of the District has determined that the following Budgeted Line items (number 1 -11) have been, can be or will be reallocated, in total or in part, to increase Chief Kociemba-Benson's total compensation package to \$78,000 per year for the remainder of 2023.

	<b>Requested</b>	<b>Budgeted</b>	<b>Difference</b>
Salary	\$ 68,000	\$ 33,600	\$ 34,400
FPPA Pension	\$ 5,440	\$ -	\$ 5,440
Employer FSA	\$ 3,000	\$ -	\$ 3,000
Cell Phone	\$ 1,000	\$ -	\$ 1,000
Life Insurance	\$ 560	\$ -	\$ 560
	\$ 78,000	\$ 33,600	\$ 44,400
	<b>Projected Add</b>	<b>Budgeted</b>	<b>Difference</b>
Payroll Fees	\$ -	\$ 1,056	\$ -
Payroll Taxes	\$ 1,500	\$ 4,000	\$ 1,500
	\$ -	\$ 5,056	\$ 1,500
Total Annual Difference	\$ 45,900		
Total Montly Difference	\$ 3,825		
<b>Projected 6.5 Months of Total Compensation</b>	<b>\$ 24,863</b>	<b>Remaining Surplus</b>	
<b>Projected 2023 Budget Surplus - from items listed below</b>	<b>\$ 60,648</b>	<b>\$ (35,786)</b>	
1 Contingency	\$ 14,475		
2 Audit Expenditures	\$ 8,500		
3 675 - Training Services - TFPD IGA	\$ 7,500		
4 CO Trust Interest Incomce	\$ 11,325		
5 618 - Election Expense	\$ 6,447		
6 614.54 - Station 3 U&M	\$ 3,300		
7 613 - Newsletter/Postage	\$ 1,500		
8 519 - Payroll Service Fees	\$ 1,056		
9 Software	\$ 845		
10 Grange 1/2 Trash	\$ 700		
11 Vehicles	\$ 5,000		

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Golden Gate Fire Protection District of Jefferson County, Colorado:

1. The Board approves increasing the job duties and pay of Chief Kociemba-Benson's and that the above stated Budget Line items have been, can be, or will be reallocated for funding purposes,

ADOPTED AND APPROVED this 18th Day of May 2023

GOLDEN GATE FIRE PROTECTION DISTRICT

By: \_\_\_\_\_

By: \_\_\_\_\_

