



# GOLDEN GATE

## Fire Protection District

### Meeting Minutes

October 6, 2022

#### 1. Preliminary

##### a. Location/Call to order

- i. President Curlee called to order the regular meeting of the GGFPD Board at 7:00pm @ Station 82, 7181 Crawford Gulch Rd., Golden, CO, 80403

##### b. Welcome audience

##### c. Pledge of Allegiance

- ##### d. Roll call indicated a quorum was present: (President Curlee; V.P. Ovuworie; Secretary Green). Interim Chief – Enright and Admin. Asst. Ramstetter, present.

#### 1. Additions and Deletions to the Agenda

- a. V.P. Ovuworie: Delete Agenda 4.4 (adding subcommittees) - To be added to a later agenda.

#### 2. Conflicts of Interest

- a. None

#### 3. Approval of Meeting Minutes:

- a. **Motion:** Approval of September 15, 2022, minutes. *So moved, seconded, and passed by all. Motion passed.*

#### 4. Reports

##### a. Treasurer's Report - Secretary Green – Interim Treasurer

- i. See <https://www.goldengatefire.org/minutes-and-financials/> for report.
  1. Most deposits came from Firefighter's pay for help on the Marshall fire
  2. "I am responding" subscription may have been paid twice
  3. "Jeffcom" may have been paid twice (check #6219).
  4. *NOTE:* Secretary Green: Ferrellgas rents a tank to us at station 83. Green was able to get them to take the rental fee from \$156 per year down to \$52 per yr.
  5. Further discussions on Ferrellgas and Independent propane.
    - a. **Action:** Secretary Green or New Treasurer: Check into having Ferrel fill the tank at Station 83 vs Independent due to much lower per gallon price.
  6. Community Members Donated \$500 dollars.
    - b. **Action:** AdminA Ramstetter: Type-up Thank you letter to community members.

##### b. Chiefs Report – Interim Chief Enright

- i. See <https://www.goldengatefire.org/minutes-and-financials/> for report.
  1. See Chief Transition (Chief's report) section:
    - a. **Action:** Int.Chief Enright: Finishing final draft of Fire Chief Job Announcement and sending out to Fire Connections.

- b. Expected February possible start date.
- 2. See Administration (Chief's report):
  - a. *NOTE*: Change in Chief's Report - 'Administration': AdminA. Ramstetter will continue to do all administrative work, but bookkeeping will become its own contractor or position – until further notice.
  - b. Trying to solve issues regarding Super Admin' of Google Workspace and email address admin@goldengatefire.org.
    - i. **Action**: Int.Chief Enright to make contact with Mitsu and/or Google Workspace regarding 'Super Admin' access.
    - ii. **Action**: President Curlee to view her google workspace administrative ability to verify if she is 'Super Admin'.
    - iii. *NOTE*: Re: Asana - @ this time to stay with the free version.
  - c. See Operations (Chief's report) section:
    - i. 91 incidents as of Oct. 6, 2022
    - v. Going into winter calls will switch from the Parks to other areas (I.e., traffic accidents, etc.).
    - iii. Secretary Green Concerned with the appearance of increased incident cases from years past :
      - 1. Per Int.Chief Enright: Out of 87 cases (referring to the previous month), mutual or auto-aid was 18 cases. However, we received mutual or auto-aid in 17 cases.
        - a. *NOTE*: Reasoning is as follows:
          - i. Mutual & Auto-Aid agreements
          - ii. Opportunity for further hands-on experience.
        - b. Further discussion about Mutual aid, Auto-aid, and state/federal deployment
        - c. Deployments like the Marshal fire which are paid vs Mutual, or Auto is not for volunteers.
        - d. Deployments also pay GGFPD for equipment (Trucks, etc.).
        - e. Further discussions on "levels" of incidents.
        - f. Acronym S.O.G. "Standard Operating Guidelines". Is an Industry standard.
        - g. Acronym: ISO = Insurance Service Organization.
  - d. See Personnel (Chief's report) section:
    - i. Personnel per call is still concerning (2 av.) and 0 responders for assistance requests.
  - e. See Logistics (Chief's report) section:

- i. Int.Chief Enright requested Board Action regarding \$8000 purchase authority?
          - 1. **Motion:** Approval of purchase authority of \$8000 for light weight vehicle. *So moved, seconded, and passed by all. Motion passed.*
      - f. Question from Admin.A.: Jefferson County property search shows a significant rise in properties in our district from the known “450” homes that we show on GGFPD website.
        - Unknown answer.
          - i. **Action:** Admin. A. to clarify changes via Jeffco assessor's office.
- c. Community Organization Reports
  - i. Golden Gate Fire Auxiliary – Mary Priester:
    - 1. Pig roast was successful – Plate purchase down but Boot collection was up. Overall, they received \$12,000 total donations.
    - 2. 3<sup>rd</sup> wk. end September 2023
  - i. Golden Gate Grange – Teri Costeldia:
    - 1. Starlink available at the Grange
    - 2. Grange Community Brunch on Sunday Oct. 9, 2022 free to community members.
    - 3. Teri is working on “Fire Wise” application.
    - 4. Western donated dumpster for Pig Roast
    - 5. Waste Management is keeping dumpsters until further notice.
    - 6. May switch to Western in the future.
  - ii. Public Comment:
    - 1. Unknown community member: ‘Republic’ has been servicing Douglas Mountain area and will continue.
    - 2. Unknown community member: Congratulates Int.Chief Enright on the wonderful job he is doing so far. Multiple Community members also chime in regarding Enright's actions so far.
    - 3. Merith commented on the Jeffco Board of County Commissioners hearing meeting on October 4, 2022 regarding the actions of passing the Jeffco board resolution CC22-265 See Jefferson County Board of Commissioners hearing from October 4, 2022. (<https://www.jeffco.us/4528/Past-Meeting-Videos-and-Documents>).

## 5. Old Business

- e. Update regarding Jeffco Board of Commissioners meeting regarding zoning codes.
  - i. Secretary Green Reported on Jeffco BOC hearing regarding new zoning/wildfire updates and Ballot A.
    - 1. Ballot A process discussion to rescind.
      - a. Unable to change currently.
    - 2. **Action:** Board will need to do further investigation regarding rescinding Ballot A.
    - 3. **Action:** Admin A. Ramstetter will fix the link to the Wildfire assessment and Jeffco wildfire plan on our website - (Under the Resources tab-top of home page).

- f. CORA Request Policy – V.P. Ovuworie
  - i. Utilize Google Vault
    - 1. Google Vault requires “Google Workspace Super Administrator” which is still under previous administration control.
      - a. **Action:** Int.Chief Enright to work with previous administration to rectify.
- g. GGFPD Email List sign-up (On Website) - V.P.Ovuworie
  - i. **Action:** Admin.A.Ramstetter to set up email sign-up on the website.
  - ii. Secretary Green wants the Website billing and process added to the November Agenda to discuss contract with Novel and what it entails.
    - 1. **Action:** Admin.A.Ramstetter to check into Website billing issue/concern.
    - 2. **Action:** V.P.Ovuworie to add Website contract discussion to November agenda.

## 6. New Business

- h. Board Position Appointments – President Curlee
  - i. Chris Creech has stepped up and shown interest in becoming involved.
    - 1. **Motion:** To appoint Chris Creech to one of the open seats on the Board of Directors. *So moved, seconded, and passed by all. Motion passed.*
- a. 2023 Budget Report – President Curlee, Secretary Green, and Int.Chief Enright.
  - i. President Curlee: The monthly meeting for October had to be pushed up to today due to Budget requirements and deadlines.
  - ii. Int.Chief Enright speaks on the step-by-step process, reasoning for changes, and SPD requirements in order to inform community members in the audience.
    - 1. Community member Val Baughman suggests looking to the auxiliary to help pay for new radios.
      - a. **Action:** GGFPD Board and/or Employee to contact GGFPD auxiliary to see if they may be willing to help purchase more new radios for Firefighters – besides what GGFPD will purchase plus 50/50 matching Grant.
      - b. **Action:** Int.Chief Enright to check on 50/50 grant match to purchase two radios vs only one that is budgeted for in 2023.
    - 2. Community member Trent Miller questioned the payroll allowance for a new Fire Chief.
      - a. Int.Chief assured that there is an allowance to negotiate with a potential new Fire Chief.
    - 3. President Curlee gives the next steps in the *Official* budget process for 2023.
      - a. The deadline to post publicly the 2023 Budget is October 15<sup>th</sup>.
      - b. **Action:** President Curlee to post 2023 Budget on notice board at the Golden Gate Grange and Fire Stations for those that cannot access via website.

- c. **Action:** Admin.A Ramstetter will post budget and notice of hearing for budget on the website pre Oct. 15<sup>th</sup>.
- d. November meeting/hearing is for public input
- e. Before December 10<sup>th</sup>, there will be final acceptance and approval of the 2023 Budget.

## 7. Public Comment

- a. Int.Chief Enright offers a public education moment:
  - i. If I can just use the moment for public education. This is a good time to clean pine needles. Take care of any of those debris that has built up around your house. Fire season is year-round in Colorado. The Marshal Fire was at the end of the year. The Cameron Peak and Troublesome happened this time of year. We are not out of fire season yet. So please be alert to those fire prevention things around your home and call us if you need us.
- b. Community member Marith asks about Fire-Wise information and how to add the hours homeowners have put in with fire mitigation.
  - i. President Curlee is working with the Grange President and another community member (Lori Brill) to work on the Firewise activities and reporting.

## 8. Adjournment