



GOLDEN GATE

Fire Department

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MEMORANDUM

TO: Board of Directors
FROM: Chris A. Enright, Interim Chief
CC: Membership
DATE: September 13, 2022
SUBJECT: **September Chief's Report**

Chief Transition

Former Chief Difeo's equipment, including bunker coat, uniform shirts, radio, pager, tablet, security system, plans under review, other documentation, and Utility Vehicle (with standard complement of equipment) has been returned. Equipment is in good condition, with no concern or issue. Based on Standard Operating Guidelines and tradition, he kept his helmet (and front shield), badge, and coat nameplate.

Attached as requested are a curriculum vitae and certifications for Interim Chief Enright.

Chief Position Description has been started and is in a preliminary outline form (not ready to present to the whole board). Draft will go to hiring committee for initial discussion then to the broader group at the October Board Meeting.

Finance

Preliminary thoughts and conceptual numbers for the FY23 budget are presented separately for discussion. This budget is based on the following assumptions and interpreted planned changes required in expenditure:

Capital:

- Station 81 Remodel is planned to advertise and complete in 2023, with funds not spent in 2022 rolled over to 2023 plus additional contribution.
- Purchase of a new Type 6 or Utility in the next 5 years, purchase of a new or used Type 3 in the next 8 years

Operating:

- Inflation of approximately 8%
- Fleet maintenance expenses expected to increase ahead of inflation
- Discrete funding breakdown for suppression, rescue, from other operating expense lines.

Administration

Leveraging the Asana project management platform to track work among officer and support staff. Functions as a platform for assigning tasks, discussing items in progress, and following relationships and tasks to observe schedule and dependency relationships. Board members have been added for visibility of the broad variety and sheer quantity of work that officers and team members are

required to do for department operation. Currently in a trial period, will present board with recommendation if experience is positive and cost (\$11-25/user/month) is acceptable.

Operations

Total of 81 incidents through 9/13/2022. See attached Reports from Emergency Reporting for specific data on call type, approximate station areas, and personnel per call. Limited number of personnel per call continues to be troubling as a trend that is not getting better over time.

Several mutual aid requests have been declined due to personnel availability. Requests have been both as automatic aid and mutual aid, with often only one or two personnel keying up as available and responding.

Working on a broad-scale update of Standard Operating Guidelines (SOG) now that the personnel policy manual has been finalized and in place for some time. Drafts will circulate to firefighters for comment prior to finalizing and are based on prior SOGs but are generally rebuilt and revised to match current operating conditions and best practices. Drafts available on request.

EMS

In discussion with Centura (St Anthony Hospital), decision has been to make no changes to our medical direction and continue to work with Centura. Additional detail to come on which physician at Centura/SAH will be our new medical director - more to come.

Personnel

No changes to line staff.

Training

Routine training of membership continues, and is shifting toward winter mode of training, covering more structure fire, crash response, and winter operations (from the summer focus of wildland, rope and park rescues).

Working with Chief Bondus at Timberline for the planned Exterior Academy, which will function as the new member orientation for the newest four members.

Planning/Life Safety

No progress has been made on inspections (limited time available with budget). With discussion with Board, would like to explore outsourcing permit reviews and inspections to Golden or Fairmount Fire.

Logistics

LT Patton is working with Fastenal to set up an account and potentially establish a recurring delivery/stocking arrangement to manage routine PPE and supplies. More to come as details are developed.

LT Phillips is coordinating with Auxiliary to refresh and maintain supplies for shift operations and general other operational needs.