



Golden Gate Fire Protection District

Minutes – August 18, 2016

Board Meeting

Written by Dave Kinnard

Pledge of Allegiance

Roll Call

Present: Mr. Primmer, Mrs. Daniel, Dr Kinnard, Mr. Patton

Absent: Excused, Mr. Schuler

Agenda Additions

Mr. Primmer – Web site Function (5.5)

Dr Kinnard – Review of Auxiliary (5.6)

Voice Vote: Unanimous

Public Comment:

Mr. S Green – Agenda for this meeting not published.

Response: Mr. Patton – I was unable to get it published on time-one time mistake.

Mr. Green – Concern that his candidate bio for board election was not published by prior board, and that a negative bio appeared that was not submitted by him, or approved by the board.

Mr. Green - Concern that by not publishing minutes adequately in advance the board is trying to hide something.

Ms. Terri Costeldia: Saturday 8/20 Golden Gate Grange will be meeting to honor the public service of Rich and Elly Phillips, and Kirk Johnson at 1pm; at 2pm Golden Gate Fire Department Chief Dan Cupp will talk on Wild Fire Mitigation in our community – all are invited with ice cream social to follow.

Approval of Minutes

1. June 9th – Motion to approve – Mr. Patton; 2nd Mrs. Daniel. Discussion: Dr Kinnard – the minutes edited for publication omitted detail needed to transparently reflect the full content of the meeting.

Amendment – Mr. Primmer: The board should instead approve the unabridged minutes submitted by Dr Kinnard, 2nd Mr. Patton.

Discussion – Mrs. Daniel: Support the increased level of detail in the unabridged format, but minutes should not be a transcript.

Vote on Amendment – Roll Call: Yes -Ms. Daniel; Dr Kinnard, Mr Primmer, Mr Patton;

2. July 21st: Motion to Approve, Mrs Daniel 2nd Dr Kinnard
 - a. Discussion – Mr. Primmer was there an action item on improving our website? Mr. Patton: no.
 - b. Voice vote to approve – Yes: Ms. Daniels; Dr Kinnard, Mr. Patton; abstain; Mr. Primmer.

Treasurers Report: Mrs. Daniel

1. Emailed reports include Budget vs Actual through July 31,2016; b) Claims paid, June 1-30, 2016; c) YTD actual expenses July 2016 vs 2015; d) Statement of financial position, July 31, 2016; f) CD reconciliation detail, July 31, 2016.
2. Challenges working with new accountants: unable to review QuickBooks; timely submission and format of monthly reports for board needs work.
3. Statement of financial position: July 31, 2016 cash balance of \$309,954.67, increase from \$240,117.56 in July 2015. Accountant says we are healthy for small district.
4. Statement of revenue vs. expenditures – standard monthly bills are seen, some additional bills are pending from Assistant Chief Brill; net income \$97,550 YTD.
5. Checks to be signed tonight: \$1683.00. Largest is annual fee to Great Western for managing LOSAP.
6. Direct deposit to Chief Cupp and Kathy not working – writing checks may be necessary.
7. 2016 revised budget has been posted on website.
8. Website will use standardized reporting format for all financial statements.

Chiefs Report: Mr. Cupp, attached

In addition – After action reviews identified communication problems with Timberline Fire Department – rapid resolution anticipated.

-Books for station maintenance have been started.

-Columbia Sanitary has volunteered to contribute septic service.

-Station maintenance days with Fire Fighters are planned.

-Golden Gate Auxiliary supported fire fighters training courses.

-Jefferson County/911 authority will add approximately \$3400 new charges/year to district.

ALERT: Confusion can arise on different stages of wildfire control used by JeffCo Sherriff vs JeffCo Open Space. Chief's group working on clarification.

-Co-operator's agreement with state allowing district to recover costs for equipment and personnel for large wildfires, both in-district and mutual aid, will be renewed, after a 2014 – 2016 gap in agreement.

Motion: Mr. Patton – Golden Gate Fire Protection District should support co-operator's resource rate agreement with the state; 2nd Mr. Primmer

Approved – voice vote.

Old Business

1. Station power generator grants – Mr. Patton: JeffCo has disallowed our bid as it was written by the same individual who created the request for proposal for JeffCo. Golden Gate Fire Protection District is appealing decision to County Commissioners.
2. Guidelines for on-line posting for Director Candidate.
Motion – Dr Kinnard: to accept guidelines allowing 100 word biography and 300 word campaign statement as district resolution #20160801 – See attached.
2nd Mr. Patton. Vote – Roll call: yes Dr Kinnard, Mr. Patton, Mr. Primmer, and Mrs. Daniel.

New Business

5.1 Budget Committee

Motion – Mr. Patton nominates Dr Kinnard as third member to join the Chief and Treasurer on budget committee; 2nd Ms. Daniel. Approved voice vote.

5.2 Newsletter – Mr. Patton:

Chief introduction. Mill Levy explanation and Pig Roast Planning will be published next month.

5.3 Web Site Management – Mr. Patton:

Informal consultants have identified security issues that create vulnerability for hacking; Mr. Schuler is reviewing options. Formal consultant input awaiting access coordination with Mr. Schuler. Functionality with timely posting and e-mail connections have improved. Some fire fighters have web skills and might be in-house resources.

- 5.4 County ordered to change address for residents living on unnamed spurs of Golden Gate Canyon Road and Calle Louisa Road; two homeowners ask GGFPD support to appeal the order and maintain historic addresses. Chief Cupp; 1) our primary concern is fire safety, facilitating timely, efficient access in time of emergency. To support an appeal, extra signage on the spurs would be necessary indicating location of addresses. 2) We can support appeal if homeowners agree to noncombustible signage approved by the Chief. Mr. Patton – Board will draft response to homeowners request outlining safety concerns that must be met to support appeal. Note: GGFD still has some reflective signs in storage – Chief will check inventory.

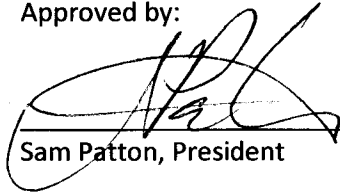
- 5.5 Web Site Management issues – Mr. Primmer: Already covered in 5.3.

- 5.6 Fundraising for the Department – Role of Auxiliary – Dr. Kinnard: Tabled in view of late hour.

Meeting Adjourned.

END

Approved by:



Sam Patton, President

Attested by:

Derec Shuler, Secretary