



## Golden Gate Fire Protection District

Minutes – October 15, 2015

Board Meeting

Written by Sam Patton

1. Preliminary
  - 1.1. Location: Golden Gate Fire Station #2, 7181 Crawford Gulch Rd, Golden Co.
  - 1.2. Call to order – 7:00 pm  
The meeting was called to order at 7:00 pm by Mr. Shuler.
  - 1.3. Welcome Audience
  - 1.4. Pledge of Allegiance
  - 1.5. Roll call indicated a quorum was present with Mrs. Daniel, Mr. Green, Mr. Shuler, Mr. Patton, and Mr. Primmer.
  - 1.6. Additions and Deletions to Agenda
    - **Motion #1** by Shuler to add Item 3.3 for update to Pig Roast and Item 5.05 on Board Conduct, 2<sup>nd</sup> by Patton.
      - No discussion, Vote results 4 yes, 1 no (Green). Approved and added.
    - **Motion #2** by Green requests 4 items, 2<sup>nd</sup> by Primmer.
      - Vote results 2 yes, 3 no (Daniel, Shuler, Patton)
2. Public Agenda
  - 2.1. (0:04:35) Public Comment
    - Question: how was the auxiliary given authority to run the pig roast? Daniel states this was included in the 2014 budget review which was approved in December 2014 meeting.
    - Comment: something in the budget does not mean the specific item has been approved or declined. Primmer comments that the intent of the budget needs to be understood of where the funds from the pig roast will go.
  - 2.2. (0:11:08) Approval of Minutes – July 13, 2015
    - **Motion #3** by Patton to approve minutes, 2<sup>nd</sup> by Daniel.
      - Primmer comments on motion #6 regarding the timing of the email list and that he did not understand the timing. And that he would rescind his vote had all the information been presented.
      - Green comments on Shuler's timeline included in the minutes and wants equal time to add his comments. Also comments on the accusation that he downloaded the district email list and that the accusation is wrong. Shuler reply's that Green's comments to the outcome of the grants were accounted for in previous meeting minutes.
    - Vote results 3 yes, 2 no (Green, Primmer). Minutes approved.
  - 2.3. (0:20:55) Approval of Minutes – September 17, 2015
    - **Motion #4** by Patton to approve minutes, 2<sup>nd</sup> by Shuler.
      - Last changes were made and sent on 9/17/15.
    - Vote results 4 yes, 1 no (Green). Minutes approved.
3. Committee Reports
  - 3.1. Treasurer's Report – Presented by Mrs. Daniel
    - Check list distributed at the meeting.

- Bunker gear check is paid by district and then reimbursed from grant.
- Several large bills will be paid in the 4<sup>th</sup> quarter.
- Numbers on report are year to date budget numbers and actuals.

Report is accepted.

### 3.2. (0:31:58) Fire Chief's Report – Presented by Chief Roozen

- Numbers have increased to 17 fire fighters
- 67 calls for the year.
- Half of the fleet was out of service last week. All are back in service now.
- 6 VHF handheld wildland radios and the rest are of the radios are 800 MHz.
- Working to get agreement in place to share a frequency with other district for paging. Within 3 years there will be a Jefferson County wide dispatch at West Metro. The district will be required to move to Jefferson County, Evergreen, or other dispatch eventually. Evergreen is a charge of \$30 per call. The 911 board offsets this cost on a graduated scale for districts that move to Evergreen.
- All new gear has been distributed to fire fighters, modeled by Justin.
- Generators from the grant are propane fueled.

Report is accepted.

### 3.3. (0:51:00) Pig Roast Update – Presented by the Auxiliary

- Terri states pig roast raised over \$13,000.
- Total expenses were \$250.00.
- They have met with the fire fighters to find out their needs. Firefighters will be submitting their needs to the Auxiliary. Determination of the spending will be made with the assistance of the Chief and Assistant Chief.
- By-laws of the Auxiliary dictate they are for the fire fighters only.

## 4. Old Business Requiring Board Action - None

## 5. New Business

### 5.1. (0:55:12) LOSAP Update – Presented by Agar

- LOSAP is a Length of Service Program designed 5 years ago. Fire Fighters were given a choice to stay with Pension Plan or LOSAP. Pension still exists with 2 fire fighters participating. Pension is no longer an option, only LOSAP now
- Presenting to the board today changes to the plan.
- Report reflects changes/comparison of the incentives.
- Goals are retaining and attracting of fire fighters.
- Difference with last plan is approximately \$2,000.
- Minimum requirements for LOSAP are 20% all calls and 36 training hours per year.
- Service year counts regardless of meeting minimum requirements.
- This is basically a “thank you” to the fire fighters.
- Board will take this report and review for future approval following budget review.
- Motion #5 by Patton to table approval of the presented LOSAP changes pending the budget review to next board meeting, 2<sup>nd</sup> Daniel. Vote results unanimous.

### 5.05. (1:21:20) Board Conduct

- There are issues with discussions happening through email away from the public.
- The board can disagree but please conduct business civilly and use emails appropriately.

### 5.2. (1:24:18) Budget Committee – Presented by Daniel

- The preliminary draft of the budget is presented to the board by the budget committee made up of Daniel, Fire Chief Roozen, and Patton.

- Public comment will take place at the November meeting.
- The district must present a balanced budget which is how it is presented.
- Primmer asks if the donation amount is realistic for 2016. Shuler would rather not have donations revenue included.
- Shuler, regarding incentive program, asks Auxiliary to pick up some of these programs and would like this to be discussed. There is an Auxiliary meeting before the November board meeting and this will be discussed.
- Green asks where dollars for new equipment, cisterns, and county shop retrofit are. Patton explains there is an excess dollar account called Buildings and Improvements, which can be called something different of \$21,000.
- Daniel would like to place money from operating budget to capital account for future investments.
- Green asks about grant expense at \$0. Chief explains the grant money have come from the actual line items for those items. Primmer suggests grant expense go to the grant expense line item.
- Green asks about administration salary and that this was done for free in the past.
- Green asks about maintenance for the website. There was no cost in 2015. Shuler has picked up this cost for 2015.
- Green comments about election expense and that the cost varies in the past.
- Green asks about professional dues and subscriptions and why is this high. Most of this is SDA expense.
- Green asks about seminars and travel and if there is anything planned for 2016.
- Green states there are high dollars for recognition expense and feel this should be lowered and that LOSAP is too low and should be increased. Also states the incentive program, presented by Lori previously, is too high should be lowered.
- Patton states we need to be careful and not trim the programs that are intended to take care of the fire fighters.
- Green asks about repairs and maintenance to the stations. Chief has included gravel, cistern maintenance, septic maintenance, gravel boarder, stucco repair, duct cleaning, and furnace check.
- Patton suggests identifying individual capital line items defined for the specific purpose. Daniel states that normally those items are just shown as a capital improvement fund.
- Green asks about amount for maintenance and repair for PPE. Chief states this is for new gear for new recruits. Academy requires adequate gear.
- Green asks about vehicle maintenance and repair and asks is this a place that money can be saved? Chief states the needed induction braking is a safety issue.
- Shuler asks about increase of radio expense. Chief states this is included for possible increase in 2016.
- Shuler asks about protective gear and if we should start setting aside dollars for future replacement. Chief states that plan is part of the dollars included.
- Primmer asks if 2015 surplus estimate accurate. Daniel states it is an estimate for the end of the year.
- An updated budget following this meeting will be posted for public comment after the budget committee review for the public hearing at the November board meeting.

5.3. (2:04:05) 2015 International Fire Code (1<sup>st</sup> reading) – Presented by Shuler

- Shuler shares a draft of a proposed resolution and memorandum of understanding and reads highlights of the draft proposed resolution.

- Primmer comments that this draft is 100% better than the other samples and he would like to see something limiting the authority of the Chief and Fire Marshall to be limited to these sections of the code only. And that the rest code would not apply to residences, or that the chief can only apply these parts of the code to residences..
- Green states that a definition of residential and commercial is needed.
- Green comments on the water requirements for residential of 60,000 gallons in appendix B. Mrs. Patti Near states there is an exception to this requirement in the addendum of Jefferson County to section R313 that excludes residences in unincorporated Jefferson County.
- The other districts actually defined their water requirements in their amendment. Listed 10,000 for a single residence and 36,000 gallons for 3 or more homes.
- Primmer suggests adding the specific sizes of the required cisterns for new build and exclude additions from this requirement.
- Green asks about the fire sprinkler requirement. The amendments from others list one or more of the following cistern, sprinkler systems, or monitored fire alarm system.
- The action forward to add in item 3 a limit of authority of Chief and Fire Marshal only to residential property and relevant sections of the spec as outlined in item 5 and also to define residential and commercial property. As well specify cistern requirements.
- Green would like to see an appeals board addressed in relation to commercial property.
- Primmer comments on the “and or” requirements on the water requirements of other district samples.
- Add that this amendment supersedes previous codes.
- Proposed amendment to be revised and discussed at a later meeting.

6. Adjournment

There being no further business to come before the board, the meeting was adjourned at 9:48 pm. The next regular scheduled meeting of the Board of Directors is scheduled for November 19, 2015 at Fire Station #1 at 7:00 pm.

END

Approved by:

Attested by:

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Derec Shuler, President

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Sam Patton, Secretary