Golden Gate Fire Protection District

Minutes – March 19, 2015
Board Meeting

1. Preliminary
   1.1. Location: Golden Gate Fire Station #1, 32360 Robinson Hill Rd. Golden, CO.
   1.2. Call to order – 7:00 pm

   The meeting was called to order at 7:00 pm by Mr. Shuler.

   1.3. Welcome Audience
   1.4. Pledge of Allegiance
   1.5. Roll Call

   Roll call indicated a quorum was present with Mrs. Daniel, Mr. Shuler, and Mr. Patton. Mr. Primmer and Mr. Green are absent.

2. Public Agenda
   2.1. (0:00:53) Public Comment
   - Terri Costeldia gave auxiliary update. April 2nd is the first meeting for the year to be held at the Grange. They will begin planning for the Pig Roast in two weeks.
   - Suzan Dentry asks for email addresses for the auxiliary email list.

   2.2. (0:02:50) Approval of Minutes – November 20, 2014
   - **Motion #1** by Mr. Patton to approve minutes, 2nd by Mrs. Daniel.
   - Vote results 3 yes. Minutes approved.

   2.3. (0:03:18) Approval of Minutes – December 18, 2014
   - **Motion #2** by Mr. Patton to approve minutes, 2nd by Mrs. Daniel.
   - Vote results 3 yes. Minutes approved.

3. Presentation
   3.1. (0:03:51) Randy Rudloff, Inter-Canyon Fire District, on the International Fire Code
   - Mr. Rudloff is unable to attend to personal issues.
   - Mr. Shuler states that during a discussion, Mr. Rudolff has recommended that the district start looking into the 2015 code as the 2012 code will be in the past.

4. Committee Reports
   4.1. (0:04:48) Pension Board Report – Presented by Mr. Skeen
   - Approved previous meeting minutes and approved updated documents.

Report received

4.2. (0:05:20) Treasurer's Report – Presented by Mrs. Daniel

- Received tax income in February and received another in March.
- Major item since January 1st is that the Liability Insurance is late but it is now taken care of. Insurance company emailed to personal board member email on December 8, 2014. Mrs. Daniel has notified the insurance company of the proper email address.
- Cash flow is budget divided by 12 rather than actual forecast. Mr. Shuler requests that the budget be forecast based on expected dates of expenditures that are known. Mrs. Daniel will adjust based on 2014 actual dates.
- Mrs. Daniel will have the checks to Chief and Cathy tomorrow.

Report received

4.3. (0:09:22) Fire Chief's Report – Presented by Chief Roozen

- Chief has adjusted the report to show more detail and presented to board.
- Justin Doty is off probation and will complete academy May 2nd. Congratulations Justin!
- Chief is working with Jeffco to get response times reduced.
- Response to calls sheet reflects hours in addition to the Training, Truck Check, and Shift Work hours.
- Mrs. Dentry asked of numbers of volunteers. 17 total
- Discussion of $1,750 quote for gravel. Board had budgeted in 2014 to take care of Station #2. This quote is for both stations with 6 loads of gravel. This would wipe out the budgets for maintenance at the two stations. Mr. Shuler requests that these items, if known they are coming, be budgeted for.
- All equipment is up to date with service.
- Thank you to Rich Phillips for helping to pick up water heater and use of military discount. Look into rebates on water heaters from United Power.
- $750 is estimated cost of wild land mitigation at stations for gravel and weed barrier. This is not line itemed so will need to be decided where to come out of budget.
- Both emergency phones are installed at Grange and Station #2. Working to get signs installed ¼ mile on either side of phones.

- Mr. Shuler asks about 30% auto response this month – are they residents or people passing through? Evergreen has billed people for auto who don't live in district. Chief states it is not worth the time due to the paperwork of billing and collection.
- Mrs. Dentry states the Auxiliary could look for a junk car to be donated.
- ISO update and insurability is based on ISO rating and adopted fire codes. Currently GGFPD is classified as ISO 9 out of 10. What does it take to get to an 8? Higher than 9 requires qualifications of department includes water supplies, how long water can flow, training records, and inspections of equipment. To increase ISO requires 750 GPM pump, 250 GPM for 20 minutes continuous monitored during and inspection to get to a Class 8B rating. Class 8 requires 250 GPM for 2 hours.
- Mr. Shuler – what is the financial impact of insurance rates on ISO 9 to 8?
- A cistern installation generally runs about $1.50 per gallon.
- The district needs to set long term plans for purchases and set money aside for the future and goals for the district. Currently the district is not saving for anything specific to reduce ISO rating.
- Mr. Dave Primmer states the district board has had this same conversation before.
- Chief states the bottom line for ISO rating is that he department has to be able to move water. States the department's goal is to get to a fire the best they can in the shortest amount of time and save lives.
- Chief states that grants for fire trucks come around once a year and can be a great way to invest in other fire trucks with a lower cost to department. Grants will require a certain amount of matching funds from the district.
- Mr. Neer states that water is the first priority and to ensure that we have a 30,000 gallon cistern at each department. It's a risk to live up here. Board needs to provide funding for the cisterns at the stations.
- Gerrit Verschuur states Klein megatank is the one way that the district can get 12,000 gallons in 20 minutes straight to fire. Requires drivers trained to drive the large trucks. Mr. Verschuur feels this is the one way to deliver the amount water needed.
- Lori Brill states the larger cistern at each station would be the preferred as that is what the department would train on. The department does not train on individual home owners' cisterns.

Report received

4.4. (0:54:58) Grant Updates – Presented by Mr. Shuler

- Generator grant has been signed off with Jeffco and now with FEMA and looks good.
- Wildfire grant is not going forwarded as it was terminated by the State due to the lack of community outreach that did not meet the requirements of FEMA.

5. (0:57:06) Old Business Requiring Board Action

5.1. Community Strategic Planning Committee

- Next step is to advertise for community applicants.

6. (0:57:56) New Business

6.1. Obtain Purchasing Cards for the GGFPD

- Currently personal cards of fire fighters are being used. Mrs. Daniel requests approval to move forward with this. The credit cards would be in the name of the Chief and other firefighters. This can be done through our Wells Fargo account. Would require a policy in place to protect district against bad spending. Timberline is sending Mrs. Daniel their policy as an example for GGFPD. Chief requests 2 cards.
- **Motion # 3** by Mr. Shuler to authorize the GGFPD to obtain credit cards to be used for GGFPD purchases and adopt policy concerning their use, 2nd by Mrs. Daniel.
- Vote results 3 yes. Motion approved will require approved policy prior to card issuance

7. Adjournment

There being no further business to come before the board, the meeting was adjourned at 8:10 pm. The next regular scheduled meeting of the Board of Directors is scheduled for April 16, 2015 at Fire Station #2 at 7:00 pm.

END

Approved by:

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Derec Shuler, President

Attested by:

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Sam Patton, Secretary