



## Golden Gate Fire Protection District

### Minutes – February 19, 2015 Board Meeting

#### 1. Preliminary

1.1. Location: Golden Gate Fire Station #2, 7181 Crawford Gulch Rd, Golden Co.

1.2. Call to order – 7:00 pm

The meeting was called to order at 7:00 pm by Mr. Patton.

1.3. Welcome Audience

1.4. Pledge of Allegiance

1.5. Roll Call

Roll call indicated a quorum was present with Mrs. Daniel, Mr. Green, and Mr. Patton.

Mr. Schuler and Mr. Primmer were absent.

1.6. (0:00:55) Additions and Deletions to Agenda

- Mr. Green
  - Signatures on Checks as brought up previously by Mr. Primmer. Mrs. Daniel states she is not signing checks. To be addressed when all board members are present.
  - Mr. Howell building request. Mr. Patton states this is already taken care of by the Chief. To be addressed in the Chief's report.
  - Room status at Station #2. Mr. Patton suggests this be discussed during the Chief's report.
  - Mile High Youth Corp inquiry which Mr. Green forwarded to Mr. Shuler. Requests an update as it deals with grants. This will have to be addressed by Mr. Shuler at a later date.
  - Paging issue which is assumed to be addressed in the Chief's report.
  - Emails from Insurance companies inquiries. Were these addressed? Mr. Patton is not aware of any issues. Mr. Green is requesting an accurate and well thought out response to be used consistently. To date the Chief responds to these requests from the insurance companies. Mr. Green states the responses could be alarmist. To be discussed further in the Chief's report.
  - ENT volunteer update – Chris Gay. To be addressed in the Chief's report.

- LOSAP issues in Jan 15, 2015 that didn't add up brought up by Mr. Agar. – added as Item 5.2 below.
- Discussion of Ann Terry from the SDA.

## 2. Public Agenda

### 2.1. (0:07:30) Public Comment

- Comment related to an email sent out by board. The people in the district who know the needs of the district are the people fighting fires and responding. They understand the situations they get in to and what kind they are. Keep doing what you're doing. Mr. Green inquires as to the email sent. The email referred to is the agenda sent out earlier in the week by Mr. Patton.

### 2.2. Approval of Minutes

#### 2.2.1. (0:09:14) November 20, 2014 Minutes

- **Motion #1** by Mrs. Daniel to approve minutes, 2<sup>nd</sup> by Patton.
- Discussion
  - Mr. Green makes comments of suggested changes.
  - Mr. Patton requests a copy of Mr. Green's comments to be addressed.
- Approval of November 20, 2014 minutes are tabled to the next board meeting in order to receive and review Mr. Green's comments. Mr. Green states there is a copy machine at the fire house and he will make a copy tonight to give to Mr. Patton.

#### 2.2.2. (0:18:01) December 18, 2014 Minutes

- **Motion #2** by Mr. Patton to approve minutes, 2<sup>nd</sup> by Mrs. Daniel.
- Discussion
  - Mr. Green makes comments of suggested changes.
  - Mr. Patton requests a copy of Mr. Green's comments to be addressed.
- Approval of December 18, 2014 minutes are tabled to the next board meeting in order to receive and review Mr. Green's comments. Mr. Green will also make a copy of his comments tonight to give to Mr. Patton.

#### 2.2.3. January 15, 2015 Minutes

- **Motion #3** by Mr. Patton to approve minutes, 2<sup>nd</sup> by Mrs. Daniel.
- Discussion – None
- Vote results 2 yes, Mr. Green did not vote as he was not present at the meeting. Minutes approved.

### 3. Committee Reports

#### 3.1. (0:23:50) Treasurer's Report – Presented by Mrs. Daniel

- Less than \$1,000 in property taxes received by Jefferson County in January. A deposit of approximately \$15,000 was received last week from the county.
- LOSAP check included in this check run. Mrs. Daniel to send a letter to all fire fighters outlining to each how much was funded on their behalf.
- Mrs. Daniel to meet Mr. Primmer tomorrow to sign checks.

Report adopted

#### 3.2. (0:25:58) Fire Chief's Report – Presented by Lori Brill

- Mrs. Brill read the Chief's report.
- Need new bid for gravel from Garrett as the board did not receive any bids in 2014.
- Water heater approved last year and need direction to buy a water heater. Volunteers are going to install. Can we use United Power rebates? The rebate is to be looked into. The cost was approved in 2014 and was set aside as expense in 2015 by Mrs. Daniel.
- Code red is up and running. Code Red believes they have found the issue related to Golden Gate Canyon. The department is requesting test pages often.
- Two New pagers have been received but need to be tested before purchasing more.
- Mr. Green states some departments going back to VHF which works well. The county is no longer maintaining the system. Mr. Green states that the county needs to be made aware of the issues as this may not be communicated by dispatch. Chief is talking with dispatch and county.
- 2 new recruits – Chris Gay (ENT) and Seth Yeary (many wildland certifications).
- District lost Chad Hunsinger and Anthony Hancock.
- Credit card for department discussion. Mrs. Daniel states the district cannot have a credit card in its name but rather would have to be in individual's names. Mrs. Daniel states the district cannot have a debit card due to the use of public funds. Mrs. Daniel is exploring other options and talking to other departments. A Home Depot account was discussed for the district to be billed to district, this will be explored. Mr. Brill has stated that this issue has trickled down to the fire fighters and creating other issues. Mrs. Brill states as Assistant Chief she has no authority to do anything including the use of the petty cash fund. Mr. Green asks who Mrs. Brill is contacting when these issues or spending needs arise and she replied that when the fire fighters contact her she

contacts the Chief. Board has not heard of any requests for money from the department. Mr. Patton states that the board does not expect fire fighters to spend their own money on expenses. Mr. Patton to email Chief regarding communication and notification of expenses to avoid fire fighters spending their own money and waiting for reimbursement.

- Approval up to \$1,000 for lead by example for fire prep and prevention. Lori organizing volunteer fire fighters project to follow guidelines of fire mitigation. Mr. Green asks where we can take this from. Mrs. Daniel states this would come from building maintenance. Mrs. Brill states the rock portion is not included in her plan which is trimming trees, cleaning property and burning slash. Mr. Green suggests getting a waiver for burn permit from John Moody. Mr. Green to contact Mr. Moody to make this request. Board gives Mr. Green permission to contact Mr. Moody.
- Back room status - Dave Binkley working on room on Tuesdays. Need to apply the texture, paint, and shelving. Doors are installed.
- Question to Mrs. Daniel. Anthony Hancock owes \$255 and he has asked the district to deduct from LOSAP payment. Mrs. Daniel states that the district cannot withhold LOSAP funds. Mr. Hancock needs to send a check to the district. Mr. Hunsinger had lost the first check issued for the return of his deposit so a new check has been issued.
- Mr. Howell was informed our codes are not different then the county.
- Mr. Green states Chief should get guidance from the board on how to respond to insurance inquiries. The questions from insurance companies could have a variety of answers. To be included in a future board meeting.

Report is adopted

4. Old Business Requiring Board Action - None

5. New Business

5.1. (1:03:33) Create Community Strategic Planning Working Group

5.1.1. **Motion #4** by Mr. Patton to pass proposed Motion 1302-5.1 that reads *“The Golden Gate Fire Protection District shall establish a strategic planning working group consisting of two board members, the Fire Chief or his representative, and three community members. This working group shall establish priorities and a long-term road map for the District for purposes of resource planning.”* 2<sup>nd</sup> by Mrs. Daniel.

- Discussion

- Mr. Green states concerns of limiting community volunteers to only 3 as we may miss out on ideas.
- Mr. Patton states this group would provide recommendation and then there would be discussion or public comment.
- Mr. Patton proposes a change to the Motion that the initial inquiry will be an undetermined number of volunteers until we see how many people volunteer. The change would read “and ~~three~~ volunteer community members”.
- Vote results, 3 yes. Motion passes as modified. The district shall advertise this search following the next board meeting.

5.2. (1:09:51) LOSAP Discussion – added from Item 1.6.

- Mr. Green states that some of the information Mr. Agar stated on spreadsheet sent on January 14, 2015 were not clear. Specifically the “Length of Service Catch-up contribution”.
- Mrs. Daniel states the catch up is a correction to LOSAP for Mr. Agar in 2013.
- Mr. Green states some of the columns did not add up.
- It mentioned two terminated members with PPE issues but Mrs. Brill states they were not terminated but rather resigned. Mrs. Daniel states we cannot hold their LOSAP contributions. Mrs. Daniel states there are actually three on the list - Jeff Barkle, Chad Hunsinger and Anthony Hancock and further states that we cannot withhold their contributions from LOSAP for PPE or equipment legally.
- Mr. Green states Mr. Agar should update in the next LOSAP update.

6. Adjournment

There being no further business to come before the board, the meeting was adjourned at 8:15 pm. The next regular scheduled meeting of the Board of Directors is scheduled for March 19, 2015 at Fire Station #1 at 7:00 pm.

END

Approved by:

Attested by:

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Derec Shuler, President

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Sam Patton, Secretary