



Golden Gate Fire Protection District

Minutes – February 18, 2016

Board Meeting

Written by Sam Patton

1. Preliminary
 - 1.1. Location: Golden Gate Fire Station #2, 7181 Crawford Gulch Rd, Golden Co.
 - 1.2. Call to order at 7:00 pm by Mr. Shuler.
 - 1.3. Welcome Audience
 - 1.4. Pledge of Allegiance
 - 1.5. Roll Call indicated a quorum was present with Mrs. Daniel, Mr. Green, Mr. Shuler, Mr. Patton, and Mr. Primmer.
 - 1.6. Additions and Deletions to Agenda
 - **Motion #1** by Green to add discussion regarding term limits and include a ballot issue proposing removing term limits, 2nd by Patton.
 - Discussion
 - Shuler asks to table the motion until the next board meeting to allow the board to review by-laws to understand issue regarding term limits.
 - This would be a decision required to be changed with district election ballot.
 - Green states tabling the issue could cause to miss the opportunity to be a ballot based on election timeline and that the vote is not a board vote but rather a community vote.
 - The concern is that with term limits there may not be interested people who can run for the board.
 - Patton states that the SDA Manual addresses term limits.
 - Vote to add agenda item 4 yes (Daniel, Green, Primmer, Patton), 1 no (Shuler). Added as agenda 5.4
2. Public Agenda
 - 2.1. Public Comment
 - Grant Ruesch asks if a board member serves 2 consecutive terms then they have to sit out for a 4 year period. Who is eligible for re-election for the board? Green states there is a method to remove term limits through a district election.
 - 2.2. (0:11:52) Approval of Minutes – December 17, 2015
 - **Motion #2** by Patton to approve minutes, 2nd by Daniel.
 - Vote results 4 yes (Daniel, Shuler, Primmer, Patton), 1 abstain (Green). Minutes approved.
3. Committee Reports
 - 3.1. (0:12:45) Treasurer's Report – Presented by Mrs. Daniel
 - Report handed out at meeting.
 - Final numbers for 2015 have been approved and distributed at meeting.
 - Shuler asks about election funds moving forward. Daniel states the board cannot move it forward and set up as a payable. It will be reflected in funds balance.
 - LOSAP is funded. Daniel sent out letters to each fire fighter with the amount credited to their account along with their total account balance through 2015. She will also be sending out letter to those who did not qualify for 2015.

3.2. Fire Chief's Report – Presented by Lori Brill

- Read from chief's report.
- Brill met with Arvada regarding equipment maintenance. She passed around the agreement and fee schedule for review of the board.
- Brill has scheduled the maintenance throughout the year to spread cost.
- Brill suggests making the future chief's position a salary position for ease of tracking time.
- Brill uses Cathy to help with many tasks and has been very helpful.
- Shuler suggests using Google Docs for chief documents and records for a central location.
- Green asks if delegating to others to help with tasks like driveway inspections or burn permits would help with time issues. Brill has enlisted other fire fighters to help when needed. She states the assistance should be a fire fighter.
- Green gives Brill county driveway inspection form with notes he made to help and affidavit of understanding.

3.3. (0:38:50) 2016 Direct Election Update – by Mr. Shuler

- Shuler states the DEO is appointed and the election notification is in the February 4th edition of the Golden Transcript in legal notices.
- On February 4th self-nominations were sent to Green and Daniel.
- Polling place will take place at the Grange on May 3, 2016.
- Notices also sent out in the district newsletter, website, email list, Grange marquees, Nextdoor.com, and District Facebook page.
- Nominations are due by February 26, 2016.
- Pole watchers are being arranged.
- If there are only 2 nominations then there will not be a need for an election.

4. Old Business Requiring Board Action - none

5. New Business

5.1. (0:41:25) 2015 International Code Amendment – By Mr. Shuler

- Presented changes to the amendment approved last month by Shuler.
 - Definition of Residential to “one or 2 family structure which is available for occupation for residential purposes”.
 - Item 5 change to read “the authority of the chief and fire marshal to apply provisions 2015 International Fire Code as it relates to residential property shall be limited as outlined in item 6 below”. Green asks if it makes a difference to use “fire code official” rather than “fire marshal”. Shuler proposes “the authority of the fire code official” be used.
- **Motion #3** by Green to adopt the proposed changes, 2nd by Patton.
 - The amendment will be sent to the county by Shuler tomorrow morning via email.
 - Vote results - unanimously approved.
 - Will be signed by board president.

5.2. (0:45:40) 2016 Meeting Resolution – By Mr. Shuler

- Annual resolution of meeting dates and locations for 2016.
- **Motion #4** by Daniel to adopt the 2016 meeting schedule, 2nd Green.
- Vote results - unanimously approved.

5.3. (0:48:02) Chief Job Description Update – By Mr. Patton

- The board has received the fire fighter feedback to the job description.

- Shuler sent out proposed regrouping of job description before the meeting which includes some of the changes made by Patton.
- Brill does not want to delay the hire process for the review of the job description.
- Board can advertise the position while the board reviews the job description.
- Board will have Cathy get the job posting up with the previous ad used using the hours and pay approved in the 2016 budget provided by Daniel.
- The board will review the job description sent out by Shuler and be prepared to discuss at the March meeting.
- Patton placed all the fire fighter comments in one red-lined document for review.
- **Motion #5** by Shuler to table the job description review until the March meeting, 2nd by Patton.
 - Vote results - unanimously approved to table.

5.4. (1:00:20) Term Limit Discussion

- Green states there is a potential to have a ballot come up and that could be the opportunity to place this issue on the ballot.
- A lot of boards are short people due to interest and those interested are term limited.
- Term limits are written as two consecutive full terms (4 years) and not applied to interim terms.
- Term limits will not apply in this 2016 election or the election in 2018.
- Ballot issues would need to be submitted and approved by March 4th.
- This is not an urgent issue.

6. Adjournment

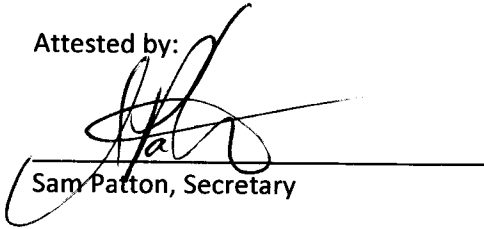
There being no further business to come before the board, the meeting was adjourned at 8:06 pm. The next regular scheduled meeting of the Board of Directors is scheduled for March 17, 2016 at Fire Station #1 at 7:00 pm.

END

Approved by:


Derec Shuler, President

Attested by:


Sam Patton, Secretary