



# GOLDEN GATE

## Fire Protection District

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### Golden Gate Fire Protection District

#### Meeting Minutes

21 January 2021

1. Preliminary
  - 1.1. Location/Call to order: Sheila Carlon called to order the regular meeting of the GGFPD Board at 7:00 pm via Zoom conference call.
  - 1.2. Welcome audience
  - 1.3. Pledge of Allegiance
  - 1.4. Roll call indicated a quorum was present with Sheila Carlon, Sam Patton, Dannel Agar, Paul Trost and Dave Kinnard. Chief DiFeo was present.
  - 1.5. Additions and deletions to the Agenda: Add 5.3 Mileage Reimbursement
2. Public Agenda
  - 2.1. Public Comment
    - Terri Costeldia announced her resignation from the Auxiliary Board because she no longer felt productive serving the FFs due to her deteriorating relationship with the leadership. Noted her disappointment with the air compressor status which was a big part of her marketing campaign. She was also concerned about the lack of transparency with the Study Group and reiterated Chief's possible conflict of interest with TFPD. (It was noted that the Study Group hadn't met since Nov 2020.)
  - 2.2. Approval of December 2020 Meeting Minutes: **Motion #1** by Sam Patton. 2nd by Paul Trost. Vote: 5 yes. **Motion passes.**
3. Reports
  - 3.1. Treasurer's Report
    - See <https://www.goldengatefire.org/minutes-and-financials/> for report.
    - Open issues/summary of discussion:
      - ColoTrust LOSAP funds need to be transferred to pay LOSAP out to firefighters.
      - Sheila asked about the \$2K that was budgeted for mileage reimbursement but wasn't spent and how we budget these unallocated funds.
      - Chief will clarify with the accountant that the LOSAP, 4Q20 stipend, and Cameron Peak fire deployment reimbursements will be filed in tax year 2021.
      - Discussion on Accounts Receivable not decreasing as the year progressed. Paul is in ongoing discussion with the accountant on this. Status to be discussed at next month's meeting.
  - 3.2. Chief's Report
    - See <https://www.goldengatefire.org/minutes-and-financials/> for report.
    - Open issues/summary of discussion:

- Sheila asked for a call breakdown to be sent to Mary Preister for visibility.
- Dannel raised concerns that the Board should see the RFP and all the surveys and questionnaires that get distributed. The Board should have visibility.
- SCBA compressor wiring is awaiting quotes (the donated condition required at least \$3500 in re-wiring) which will be budgeted.
- Discussion about COVID vaccination and whether it will become mandatory for FFs.

### 3.3. Community Organization Reports

- Auxiliary
  - Fundraiser was successful. Raised almost \$20K. Mary Preister exclaimed how appreciative she was to everyone who donated. The Auxiliary may consider doing this on an annual basis because they were able to reach people who were unable to attend the traditional Pig Roast.
  - Auxiliary had secured an extrication vehicle for training which was cancelled due to COVID. They will be happy to work with Capt. Stone when this training is rescheduled.
  - In communication with Lt. Enright regarding a request to share the expense for new parkas that will meet the highest safety standards for FFs.
- Grange
  - Passed on the can cage
  - Booking events for late summer to include the rummage sale in Aug, and hosting the slash event again.

## 4. Old Business

### 4.1. Shared Well Agreement

- The Agreement is ready to submit to respective boards for review.

## 5. New Business

### 5.1. Executive Session Resolution

- Sheila reviewed the Resolution.
- **Motion #2** by Sam Patton to approve Resolution 2021-01-1 to establish rules and process for Executive Sessions. 2<sup>nd</sup> by Dave Kinnard. Discussion on the process examples for understanding how the executive session is handled: typically, it's used to resolve hiring/firing personnel, to discuss candidate review for potential hires, disciplinary actions, staffing, negotiating with a contractor, and legal/accountant counsel. Vote: 5 yes. **Motion passes.**
- Chief suggested getting a storage service, e.g. iCloud, or server/drive where all documents can reside.

### 5.2. Residential Sprinkler Systems informational

- Background: when someone buys property, they go to the county and get a checklist which requires a letter from the FD on access. Then they find out that the driveway doesn't meet standards and they are required to install a sprinkler system. Across the board, homeowners get frustrated because they knew nothing about these requirements and didn't budget for them when purchasing the property.
- Fire Marshals in JeffCo are trying to equalize the standards in the WUI for properties that do not have a water supply. Their consensus is to follow the Elk Creek model.

- Jefferson County doesn't enforce this, rather it's required by the fire district, driven by the county and fire district. The homeowner is responsible for the sprinkler system inspection. Fire Marshall does the plan review, issues the permit, does final inspection, signs off on the permit.
- Chief clarified that the sprinkler system doesn't run off the well, but a storage tank filled by the well: 20 minutes of water storage (300 gal), based on 2 heads activating.
- Board agreed to leave the policy as-is.

### 5.3. Mileage Reimbursement

- Approved for the Chief as a one-time payment for 2020 but going forward he must keep track of mileage.
- Noted this is a temporary issue until the department is able to purchase a command vehicle.
- Dannel wants to see better accounting of the mileage numbers. Sheila suggested 2 months documentation to make a decision after reviewing a couple mileage reports.
- **Motion #3** by Dannel Agar to approve Chief's fuel reimbursement for 6 months in 2020 and until a command vehicle is purchased. 2<sup>nd</sup> by Paul Trost. Sheila Carlon amended the motion for clarification to pay for 2020 reimbursements but in 2021 it will be based on mileage submitted and goes until such time as a command vehicle is purchased. Vote: 5 yes. **Motion passes.**

### 5.4. Additional topics raised for discussion

- Dannel needs paperwork to prove that the FPPA plan was frozen. Suggested to look for minutes from 2012; Dannel will pursue this with the FPPA; also suggested searching archived files from previous board members.
- Stipend program review for next meeting after everyone has a chance to look at the survey.

## 6. Adjournment

- 6.1. Sheila Carlon adjourned the meeting at 9:15 pm. Reminded everyone that there will be a Pension Board meeting prior to the regular meeting. The next regularly scheduled meeting of the Board is on February 18, 2021 at 7:00 pm via Zoom conference call.

END

Minutes approved by:

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Sheila Carlon, President