



GOLDEN GATE

Fire Protection District

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www.goldengatefire.org

Golden Gate Fire Protection District Meeting Minutes 3 December 2020

1. Preliminary
 - 1.1. Location/Call to order: Sheila Carlon called to order the regular meeting of the GGFPD Board at 7:01 pm via Zoom conference call.
 - 1.2. Welcome audience
 - 1.3. Pledge of Allegiance
 - 1.4. Roll call indicated a quorum was present with Sheila Carlon, Sam Patton, Dannel Agar, Paul Trost and Dave Kinnard. Chief DiFeo was present.
 - 1.5. Additions and deletions to the Agenda: Add 5.3 Resolution 2020-20-3. Move 2021 Meeting schedule to 5.4; add 3.3 Community Organization Reports; add 4.1 update on shared well agreement. Dannel Agar wanted to include Budget Disclosures to the budget discussion in 5.1
2. Public Agenda
 - 2.1. Public Comment
 - Terri Costeldia provided update on fundraiser letter. Thanked board members and community for great support noting donation total of over \$13K to date. Sheila reminded board members for 100% participation. Mary Priester reminded everyone of the CARES Act deadline of 31 Dec. 2020.
 - 2.2. Approval November 2020 Meeting Minutes: **Motion #1** by Sam Patton. 2nd by Dave Kinnard. Vote: 4 yes. Paul Trost abstains due to his absence at the Nov. board meeting. **Motion passes.**
3. Reports
 - 3.1. Treasurer's Report
 - See <https://www.goldengatefire.org/minutes-and-financials/> for report.
 - Open issues/summary of discussion:
 - Dave Kinnard questioned the large balance in the non-interest paying checking account and not transferring money to the higher yield ColoTrust account.
 - 3.2. Chief's Report
 - See <https://www.goldengatefire.org/minutes-and-financials/> for report.
 - Open issues/summary of discussion:
 - Nothing significant to report
 - Concern raised regarding a community member's social media site comment on status of firefighter health. Board supported Sheila's decision to send this community member a letter.

3.3. Community Organization spotlight

- Sheila suggested adding Community Organization Reports section for Auxiliary, Grange, DMRA, etc. to the agenda reports section rather than have them be part of Public Comment section so their updates can be formally recorded in the minutes. Mary Priester and Terri Costeldia were in favor of this.
- **Motion #2** by Sam Patton to add a section to the agenda for Community Organizations. 2nd by Dave Kinnard. Vote: 5 yes. **Motion passes.**

4. Old Business

4.1. Shared Well Agreement Update

- Aim to have this done before the end of the year.
- Sheila asked for updates via email. Finalization of any documents will be on January's agenda.

5. New Business

5.1. Adoption 2021 Budget

- Dannel inquired on rationale behind removal of "in-kind donation" label from the budget, stating these items need to be listed in our budget so we can track assets donated to the FD. The Auxiliary was uncomfortable for reasons not stated and were opposed to this label.
- Chief explained they can't move that money to donations which would make that money income and Paul noted that in kind donations only affect our assets but don't reflect directly on our budget.
- Chief suggested leaving category there as an unbudgeted item and only fill it in when we receive items, noting that the end of year budget would reflect all in-kind assets.
- This was acceptable to everyone. The budget will be updated, leaving in-kind donations listed with \$1 to keep it present in the Chart of Accounts.
- **Motion #3** by Sam Patton to adopt Resolution 2020-12-1. 2nd by Sheila Carlon. Vote: 4 yes. Dannel Agar abstains. **Motion passes.**

5.2. Mill Levy Certification 2021

- No change in valuation. Paul reviewed numbers and certification of tax levy as follows: general operation \$186,849.00; CapEx \$113,500.00; valuation for assessment \$20,724,269.00. Mill levy is maintained at 9.016. Dave will verify the certification with Paul.
- **Motion #4** by Sam Patton to pass resolution 2020-12-2 based on the above numbers. 2nd by Sheila Carlon. Vote: 5 yes. **Motion passes**

5.3. Resolution 2020-12-3

- **Motion #5** by Sam Patton to pass Resolution 2020-12-3 to appropriate funds for the 2021 budget. 2nd by Dannel Agar. Vote: 5 yes. **Motion passes.**

5.4 2021 Meeting Schedule

- **Motion #6** by Sam Patton to approve 2021 meeting schedule. 2nd by Dave Kinnard. Vote: 5 yes. **Motion passes.**

5.5 LOSAP, Salaries and Benefits Disclosures

- Dannel was concerned about the removal of LOSAP name/number data on financial reports, stating under Open Records Act that this should be available and disclosed. Sheila stated that under CORA this information is available but supported the decision

that names should not be posted in the financial documents that get posted on the website.

- Dave provided background stating the 2017 Board had agreed to remove names on monthly financial reports per FF request.
- Board agreed that summarizing the total amounts for FF LOSAP and stipend program is acceptable in the monthly reports.
- Dannel asked how we are measuring the success of stipend program. Chief replied there was no good way to measure this but overall it's a morale booster. Chief will poll the FFs.
- Sheila requested a review of the stipend program in January so the Board can evaluate the success of the program.
- Sheila asked about status of holiday awards ceremony to include recent retirees' recognition.

6. Adjournment

- 6.1. Sheila Carlon thanked everyone's participation and support over the year and adjourned the meeting at 8:33 pm. The next regularly scheduled meeting of the Board is on January 21, 2021 at 7:00 pm via Zoom conference call.

END

Minutes approved by:

Sheila Carlon, President