



GOLDEN GATE

Fire Protection District

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Minutes – October 10, 2019 Board Meeting

Written by Mitsu Binns

1. Preliminary
 - 1.1. Location: Golden Gate Fire Station #2, 7181 Crawford Gulch Rd, Golden, CO.
 - 1.2. Call to order: Mr. Patton called to order the regular meeting of the GGFPD Board at 7:00 PM
 - 1.3. Welcome Audience
 - 1.4. Pledge of Allegiance
 - 1.5. Roll call indicated a quorum was present with Mr. Patton, Ms. Carlon, Dr. Kinnard, Mr. Trost, and Mr. Agar. Chief DiFeo was present.
 - 1.6. Additions and Deletions to Agenda
 - Add LOSAP as item 4.3
 - Add Pig Roast results to 5.4
2. Public Agenda
 - 2.1. Public Comment: No public present
 - 2.2. Approval of Minutes from September 19, 2019
 - Motion #1 by Mr. Patton to approve the Meeting Minutes, 2nd by Dr. Kinnard. The September minutes were approved with corrections on two items: 5.1 and on the signature line.
 - Vote results 5 yes. Minutes approved.
3. Committee Reports
 - 3.1. Treasurer's Report – Presented by Mr. Kinnard
 - See attached report
 - Open issues/summary of discussion:
 - Dr. Kinnard reviewed the financials and discussed all items and questions raised.
 - 3.2. Fire Chief's Report – Presented by Chief Difeo
 - See attached report.
 - Open issues/summary of discussion:
 - ISO has been completed. Letters go out the last week of every month and we should have a new ISO rating by first week of Nov.
 - Chief DiFeo was Incident Commander on the Bald Mountain Fire, which received good PR on various twitter and media sites. GGFPD is earning a good reputation with all the collaboration they are doing.
 - Administrative position started 27 Sep.
4. Old Business Requiring Board Action
 - 4.1. Planning session update:
 - CPR training is on October 13 at the Grange.
 - 4.2. Station 3 update

- Mr. Trost reached out to the appraiser and due to a number of issues he was able to reduce the cost by \$10,000 bringing the new purchase price to \$85,000.
- Discussed financing options
- Discussed concerns about spending priorities with respect to station 1: buying a building v. remodeling one.
- Motion #2 by Ms. Carlon to approve the purchase agreement at appraisal price of \$85k. 2nd by Dr. Kinnard. All in favor
- Motion #3 by Mr. Patton to authorize the Treasurer to proceed with the application process on the lease purchase option. 2nd by Mr. Agar. All in favor.
- Motion #4 by Mr. Patton to authorize Mr. Trost to proceed with a water inspection for TC and PCE. 2nd by Dr. Kinnard. All in favor.
- Motion #5 by Mr. Patton that we pay for the entirety of the \$4500 appraisal price with the understanding that 50% of \$4500 will be subtracted from the \$85k. 2nd by Mr. Trost. All in favor.

4.3. Added LOSAP line item:

- Discussed concerns about liability of a plan administrator whose investment selection are solely at his/her discretion. Also considered revising policy to add a third party.

5. New Business

5.1. 2020 Draft budget presentation

- Reviewed and discussed line items in budget. Dr. Kinnard will revise the budget plan and present a publishable form to get comments from the community at the November meeting.

5.2. SDA Updates

- Ms. Carlon advised that the Board is not supposed to directly supervise employees, e.g. administrative assistant. Suggested a resolution be created that says the administrative assistant reports to the fire chief 60% of the time on pertinent items and the treasurer 40% of the time for pertinent items.
- Reminder that, per new SDA rules, elected positions are now a three year term not four years because we are moving to odd years.
- Noted that the oath of office must be sworn and filed prior to sitting at board meetings. Not all board members have to be present and anyone can be designated to administer the oath. An affidavit has to be sent in to DOLA or the Secretary's office but the oath does not need to be taken at a Board meeting.

6. Adjournment

There being no further business to come before the board, the meeting was adjourned at 10:09 PM. The next regular scheduled meeting of the Board of Directors is scheduled for November 21, 2019 at Fire Station #1 at 7:00 pm.

END

Submitted for Approval of the Board by:



Sam Patton, President