



## Golden Gate Fire Protection District

Minutes – December 17, 2015

### Board Meeting

Written by Sam Patton

1. Preliminary
    - 1.1. Location: Golden Gate Fire Station #2, 7181 Crawford Gulch Rd, Golden Co.
    - 1.2. Call to order – 7:00 pm by Mr. Shuler.
    - 1.3. Welcome Audience
    - 1.4. Pledge of Allegiance
    - 1.5. Roll call indicated a quorum was present with Mrs. Daniel, Mr. Green, Mr. Shuler, Mr. Patton, and Mr. Primmer.
    - 1.6. Additions and Deletions to Agenda
      - None
  2. Public Agenda
    - 2.1. (0:00:59) Public Comment
      - Garret Verschuur – The chief has resigned and over his 25 years on the department the district has had 20 fire chiefs. Chief Roozen has done a good job. It's not a bad thing that the chief is leaving. He asks that the chief be given his badge as he is in good standing. Also comments that the board should look internally for the chief's replacement.
    - 2.2. (0:03:03) Approval of Minutes – October 15, 2015
      - **Motion #1** by Patton to approve minutes, 2<sup>nd</sup> by Daniel.
      - Discussion
        - Green states the main point of the whole meeting is not included and that is the point by Shuler to the exclusion of residences from the IFC. No IFC has been adopted at this time. Green states it may not be on the recording but was a handout from Shuler as a draft for discussion.
        - **Motion #2** by Green, 2<sup>nd</sup> by Primmer, to add the draft documents to the meeting minutes handed out at the meeting.
          - Passed unanimously.
      - Vote results, as amended, passed unanimously. Minutes as amended approved.
    - 2.3. (0:07:04) Approval of Minutes – November 19, 2015
      - **Motion #3** by Patton to approve minutes, 2<sup>nd</sup> by Daniel.
      - No discussion
      - Vote results 3 yes, Green and Primmer did not vote. Minutes approved.
  3. Committee Reports
    - 3.1. (0:07:45) Treasurer's Report – Presented by Mrs. Daniel
      - There will be a few more expenses for the year.
      - Ending the year in good shape under budget.
      - Received grant reimbursement of \$5,000 today.
      - LOSAP and FPPA will come out yet this year.
      - Money not spent in 2015 rolls over into cash balance. Daniel would like to invest some of the cash for future capital projects. Daniel will look into the options for this.
- Report is adopted

### 3.2. (0:13:10) Fire Chief's Report – Presented by Chief Roozen

- Refer to chiefs report
- Year should end around 80 calls.
- The thermostats at the stations should be replaced.
- Wildland urban interface class dates will be posted as soon for fire fighters.
- Radios are reprogrammed but one radio is getting an emergency call-out. The radio was identified and taken out of service.
- Jeffco is still in the process of re-bidding the generator project/grant.
- Shuler asks about the propane tanks being taken out of the RFP from the county and that they should be included as they are part of the grant award. 1,000 gallon reserve tanks.
- Shuler asks about the new local urgent cares and ambulances taking patients to the attached ER's. He has heard then the transfer to the large ER is a different ambulance and cost. Chief cautions everyone to know when they are going to urgent care ER versus standard ER. AMR is not transporting to these smaller standalone facilities. Other local cities are having issues with this (Arvada and Wheat Ridge). Ambulance will transport to the best location for the care needed.

Report adopted

## 4. Discussion

### 4.1. (0:30:48) Personnel Issue

- Chief Roozen announces his letter of resignation effective 12/31/15. This is due to family issues which have changed what he can give to the district. Chief has offered to help with the transition. The board thanks Chief Roozen for his service, time, and commitment to the district.
- Shuler has asked Chief Roozen to help with the transition and ID new chief. The district needs to advertise and look for new chief. Green asks what the interest of the assistant chief Lori Brill. She states she wants to leave it in the hands of the board.
- Shuler proposes revisiting the last job description for the chief position and make quick progress. Shuler has handed out the chief's job description to the board for review as used in the past.
- Shuler proposes a meeting in early January to comment on the job description. Lori asks that we get input from the fire fighters on the job description. She suggests a survey sent out to the fire fighters.
- **Motion #4** by Green, to send out a survey to the fire fighters as to what they would like to see in their new chief.
- Shuler suggests a meeting on January 7<sup>th</sup> to come together and review job description and discuss advertising of the position.
- Green revises his motion #4 to send out the job description and ask for the fire fighters input.
- Audience asks what a reasonable expectation for a replacement timeframe. Shuler states March is his expected timeframe.
- Primmer asks if we have to advertise.
- Green states any survey should be anonymous.
- Patton 2<sup>nd</sup> to Green motion #4.
- Shuler offers an amendment to motion #4 that the job description is sent out to fire fighters, solicit comments back and reconvene the board on January 7<sup>th</sup> to discuss to

comments. The separate meeting does not require a motion so the amendment is removed.

- Vote results to motion #4 by Green – approved unanimously.

5. Old Business Requiring Board Action – None

6. New Business

6.1. (0:52:39) 2016 LOSAP

- LOSAP committee presented a proposal at the October 2015 board meeting for changes to the plan effective 2016.
- Daniel reads off the years of service award which is broken into smaller increments than previous.
- **Motion #5** by Daniel, 2<sup>nd</sup> by Patton, to adopt the resolution #2015-12-01 new schedule of awards using the green text with amendment that this plan is for calendar year 2016.
- Discussion
  - If plan was in affect for 2015, the added cost would have been \$1700.
  - Lori asked that the board meet with each fire fighter to explain their benefits one on one.
  - Daniel offers to put together an individual folder/packet for each fire fighter.
- Vote results Motion #5, passes unanimously.

6.2. (0:59:36) 2016 Budget

- Final version emailed out by Daniel to the board.
- Preliminary was presented in October and public hearing held in November.
- Placing \$11,300 towards capital investment and \$11,435 contingency.
- Effort placed on vehicle maintenance and station maintenance.
- **Motion #6** by Patton, 2<sup>nd</sup> by Daniel, to adopt the 2016 budget as presented.
- No discussion
- Vote results to motion #5, 3 yes and 2 abstain (Green, Primmer). Motion passes, 2016 budget is adopted.

6.3. (1:02:47) 2015 International Fire Code

- At the October meeting Shuler handed out a draft IFC resolution.
- Shuler talked with the Jefferson County's attorney regarding the draft resolution and the attorney stated they will not offer any advice.
- **Motion #7** by Shuler, 2<sup>nd</sup> by Patton, that the board agrees to the principles of what we want in a fire code resolution and that the board authorizes up to \$1,000 for legal consultation to review the district's resolution to make sure it meets the requirements of the county along with these principles.
- Discussion
  - Green comments that in Colorado there are many districts who have not adopted many codes.
  - Patton asks about the previous draft and whether we can move forward with the draft and the changes discussed at that time.
  - The principles would be used in the drafting and review of the resolution.
  - The board agreed to the previous draft in October with the changes discussed.
  - Shuler states that the earlier draft would be a good starting point used in conjunction with a set of principles to avoid returning to the board each change.
  - Primmer suggests making the edits to the earlier draft and then have that reviewed and sent to county.


- Patton also states that the board should revise the previous draft of the resolution based on the comments from the October meeting.
- Green states that the October draft is important and covered his concerns.
- Anything subject to the International Residential Code is limited by application to the International Fire Code with the exception of driveway and water requirement.
- The draft still needed changes that specifically call out the water requirement.
- Generally the water requirement of mountain districts is 10,000 gallons. The board discussed at October meeting the requirement for multiple home cisterns. The board will need to address water in the draft of the resolution.
- Disagreements on requirements from the fire code between a code official and home builder can be pretty lengthy when reviewed by everyone including the board.
- Chief states the cistern is buying time for the tenders to arrive at a fire.
- Existing versus new homes. Chief states a homeowner that builds should be responsible to install water capacity. Community cistern can help reduce turnaround times of tenders. Chief suggests every new home should have a 10,000 gallon cistern.
- Chief states cisterns can help improve the class rating of the fire department by giving more flow and additional places to shuttle water from.
- As everyone is in agreement that we use the earlier draft of the resolution as the starting point with proposed changes, Shuler withdraws his motion #7 and table the presented principles. Shuler and Patton will work to revise the earlier draft resolution for review by the board.
- Vote results to withdraw the motion #7, table the principles draft, and move forward with the October resolution draft to the IFC following revision and review by the board, 2<sup>nd</sup> by Patton. Unanimous yes.

7. Adjournment

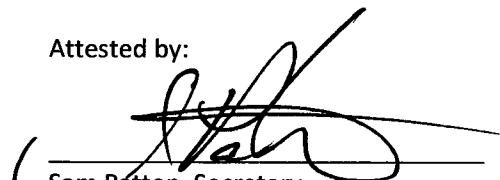
There being no further business to come before the board, the meeting was adjourned at 8:25 pm. The next regular scheduled meeting of the Board of Directors is scheduled for January 21, 2016 at Fire Station #1 at 7:00 pm.

END

Approved by:

  
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 Derek Shuler, President

Attested by:

  
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 Sam Patton, Secretary