



## Golden Gate Fire Protection District

Minutes – June 18, 2015

### Board Meeting

#### 1. Preliminary

1.1. Location: Golden Gate Fire Station #2, 7181 Crawford Gulch Rd, Golden Co.

1.2. Call to order – 7:00 pm

The meeting was called to order at 7:00 pm by Mr. Primmer.

1.3. Welcome Audience

1.4. Pledge of Allegiance

1.5. Roll Call

Roll call indicated a quorum was present with Mrs. Daniel, Mr. Green, Mr. Patton, and Mr. Primmer. Mr. Shuler absent

1.6. (0:00:52) Additions and Deletions to Agenda

- **Motion #1** by Mr. Green to add agenda items, 2<sup>nd</sup> by Mr. Primmer.
  - Amendment to motion to add a discussion of Mr. Green's meeting with Kevin Klein as agenda item 5.2.
  - Vote results, 4 yes.

#### 2. Public Agenda

2.1. (0:08:05) Public Comment

- Comment that we would discuss the failure of the FEMA grant. Concern that Mr. Shuler is not at the meeting and being straight forward of what happened with the grant. Feels like the grant was derailed and is a travesty.

2.2. (0:11:47) Approval of Minutes – May 21, 2015

- **Motion #2** by Mr. Patton to approve minutes, 2<sup>nd</sup> by Mrs. Daniel.
- Discussion
  - none
- Vote results 4 yes, Minutes approve.

#### 3. Committee Reports

3.1. (0:12:24) Treasurer's Report – Presented by Mrs. Daniel

- The dollars charged to election expense has been moved to the correct line item.
- The check detail includes items ordered by the Chief for a grant.

Report adopted

3.2. (0:13:43) Fire Chief's Report – Presented by Chief Roozen on the phone

- No change in personnel.
- Big ticket items for vehicle in maintenance – Air dryer on engine at station #1 brake system needs to be replaced within the coming year. Brake retarder to be added to the same truck.
- Gear washer awarded in a grant which will need electrical work. This along with the generator grant that also needs electrical, Chief would like to get the electrical done at the same time to save cost.
- New BK radios (VHF) with 50% from grant on order. \$1800 match to come from radio line item in the budget.
- Dedicated channel for 800hrz from Jeffco. It will use the same radio repeater but will now have own channel.

- PO for other equipment ordered for a grant and order was a total of \$400 which we should expect the match to be \$200.
- 3 month lead time on PPE order.
- Chief plans to have the State get the bid for the gear to get their pricing leverage.
- Generator grant is awarded and awaiting direction from Jeffco.
- Newsletter has been taken care of with Cathy.
- Thanks to the Auxiliary for helping at Station #2 and their work on pig roast.

Report adopted

4. Old Business Requiring Board Action - None

5. New Business

5.1. (0:22:50) Check Signing Policy – First Reading by Mr. Green

- **Motion #3** by Mr. Green to adopt the presented check signing policy, 2<sup>nd</sup> by Mr. Primmer.
- Discussion
  - Mr. Green states it is wise policy.
  - Mr. Patton states that in July 2014 meeting this was tabled to be addressed in broader policy review. The board then created a policy committee in November 2014 made up of Mr. Shuler, Mr. Green, and Mr. Rouch. Asked Mr. Green for an update of the committee and he stated there has been no meeting to date. Mr. Patton asks to wait for policy committee to address this. Asked Mr. Primmer what will happen when only one signer is present. Mr. Primmer states the times he is away for business he is usually back by Friday.
  - Mrs. Daniel states she has no desire to sign checks. She also states for example there is a check in tonight's checks that must be signed and go out immediately. The challenge is that we pay bills once per month so all checks need to be signed at the meeting.
  - Mr. Green asks about the timing of bills and review of their due dates to request certain dates.
  - Mrs. Daniel asks what we will do about checks tonight as Mr. Shuler is absent. Mr. Primmer suggests making the policy effective July 1, 2014.
- Amendment by Mr. Primmer to make check signing policy effective July 1, 2015.
- Vote result 3 yes, 1 no (Mr. Patton), motion passes effective July 1<sup>st</sup>.

5.2. (0:32:35) Discussion with Kevin Klein director of

- Mr. Green met with Kevin Klein, Director of Colorado Department of Homeland Security, after contacting through website. Complaint to Mr. Klein of what happened to the fire mitigation grant.
- Emails from AMEC, an engineering firm used by the State, were given to Mr. Green. Emails stated there was communications within the district that were not adequate for broad community outreach and that there was a major conflict of interest. Mr. Green shared his emails contacting 220 people. It was also stated that emails were sent from Mr. Green's personnel email list. Mr. Green felt that there was adequate notification including 4 meetings.
- Mr. Green also received a voicemail from Marilyn Gally, State Grant Coordinator, stating that all grant applicants except three were board members, past or current. Mr. Green states this is incorrect as of 22 applicants only 4 were past or present board members.
- Mr. Klein replied to Mr. Green in an email dated June 15, 2015.

- Mr. Klein stated that the grant administrator for the district told them not to talk to Mr. Green.
- Grant canceled on January 9 2015 with no verification of information before the cancellation.
- Another issue was cited that the district was not eligible as the district was not part of the FEMA Emergency Management Plan but with a MOU with Jeffco we could work through Jeffco.
- Kevin Klein's email is read by Mr. Patton.
- Mr. Green references and reads emails from Mr. Shuler to FEMA.
- Mr. Patton will look into the Jefferson County fire mitigation process so the district is prepared in the future.
- John comments he feels that the grant was sandbagged by someone.
- Mr. Patton states that Mr. Shuler did question recently their claim that most applicants were board members as this is incorrect information.
- Mrs. Suzan Dentry hopes we can move forward with as Kevin recommends and learn from mistakes. We are a community and need to work forward.
- Mr. Sam Wineland thinks the board should be held accountable.
- Mr. Green plays voice mail received from Marilyn Gally.
- Mr. Sam Wineland requests that this discussion be continued when Mr. Shuler is present at the next board meeting.

6. Adjournment

There being no further business to come before the board, the meeting was adjourned at 7:55 pm. The next regular scheduled meeting of the Board of Directors is scheduled for July 16, 2015 at Fire Station #1 at 7:00 pm.

END

Approved by:

  
Derek Shuler, President

Attested by:

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Sam Patton, Secretary