



Golden Gate Fire Protection District

Minutes – December 18, 2014 Board Meeting

1. Preliminary

1.1. Location: Golden Gate Fire Station #2, 7181 Crawford Gulch Rd, Golden Co.

1.2. Call to order – 7:00 pm

The meeting was called to order at 7:00 pm by Mr. Shuler.

1.3. Welcome Audience

1.4. Pledge of Allegiance

1.5. Roll Call

Roll call indicated a quorum was present with Mrs. Daniel, Mr. Green, Mr. Shuler, Mr. Patton, and Mr. Primmer.

1.6. (00:00:59) Additions and Deletions to Agenda

- Mr. Green requests that the following be added (1) the following items are not on the GGFPD website – CWPP Addendum, Jefferson County Fire District Advisory Letter, Jefferson County Affidavit of Understanding, Driveway survey inspection form of 2008 is outdated and obsolete. (2) Discuss general website access, updates, and changes. (3) Discuss the requests the board is receiving that the board should be in sync with responses to avoid different responses to insurance carriers. (4) Discuss the definition of unexcused absence definition. 2nd by Mr. Primmer
- Discussion
 - Mr. Shuler request for approved documents for website as the documents on the website were not part of the record or reflected in meeting minutes so they were removed. Mr. Primmer states these documents in question were approved and Mr. Patton asks that the appropriate approval be shown to the board. Mr. Shuler asks the past Secretary (Mr. Green) to produce the approval from past meetings for these documents.
- Vote results to add Mr. Green's agenda items 2 yes, 3 no (Mrs. Daniel, Mr. Shuler, Mr. Patton). No items added to agenda

2. Public Agenda

2.1. Public Comment

- Mr. John Near, providing written statement in response to Mr. Green's comment at the November 2014 board meeting that he was capable of doing the fire departments job in approving burn permits. Further states he believes Mr. Green trespassed on their property during his inspection of a slash pile on February 18 without permission and then misrepresented the facts to the board at the following meeting. They have since spoken to Ann Taylor who states that a fire district board member has no right to trespass on any private property and that any property has the right to take legal action for such trespassing. Mr. Near has again filed for a burn permit and he wants to make it clear that under no circumstances is any board member allowed to be on his property without his prior approval. He stresses that it is the Fire Chief's responsibly to approve a burn permit and there is no one on the board qualified to do this.

2.2. (0:14:24) Approval of Minutes – August 14, 2014

- **Motion #1** by Mr. Patton to approve the August 14, 2014 Meeting Minutes, 2nd by Mrs. Daniel.
- Discussion
 - Mr. asks about the written statement of Mr. Urban as was previously included. Mr. Patton states the minutes were revised and written comment removed and only referenced in the minutes as it was in the past version but previously voted down. The only comments received after the last vote on these minutes were to remove the written statement and make reference to them.
 - Mr. Green read email sent to Mr. Patton regarding the removal of the written statement and read Mr. Patton's response explaining the removal of the written statement of Mr. Urban.
- Vote results to approve August 14 meeting minutes, 3 yes, 2 no (Mr. Primmer, Mr. Green). Meeting minutes approved.

2.3. (0:17:32) Approval of Minutes – October 15, 2014

- **Motion #2** by Mrs. Daniel to approve the October 15, 2014 Meeting Minutes, 2nd by Mr. Patton.
- Discussion
 - Mr. Green comments regarding the removal of Mr. Shuler unilaterally making decisions on his own from the minutes. Mr. Patton states it is included.

- Mr. Shuler proposed amendment on page 3 of the minutes to remove the name of Tim Priester as it is not stated in the recording, 2nd by Mrs. Daniel.
 - No discussion against
 - Vote results of proposed amendment, 3 yes, 2 no (Mr. Green, Mr. Primmer)
- Vote results to approve October 15 minutes as amended – 4 yes, 1 no (Mr. Green)

3. Committee Reports

3.1. (0:20:35) Treasurer's Report – Presented by Mrs. Daniel

- All reports emailed to board member are through November 30, 2014.
- The checks include the FPPA check.
- LOSAP will be an expense for 2014.

Treasurer's Report is adopted

3.2. Fire Chief's Report – Presented by Lieutenant Gerrit Verschuur

- Mr. Verschuur read the Chief's report
- Mr. Patton stated he would look at the lights on Station #1 to figure out the problem.
- There is one applicant currently

Chief's report is adopted

3.3. (0:27:11) HMGP Grant Updates – Presented by Mr. Shuler

- MOU has been sent to all members from the Jefferson County commission is expected to vote on MOU this week.
- FEMA will be conducting their RFI process in coming month.
- Mr. Shuler states the board did move to include the match for the grants in the 2015 budget.
- Mr. Green believes the Generator grant was changed from approximately \$23,000 to approximately \$40,000. Mr. Shuler confirms it is still propane. Mr. Green asks why it went up in price. Mr. Shuler states that all grants are included on district portal which all board members have access to. Mr. Shuler had another party review the grant and it was determined that it was not to code. Increase was to comply with code per engineer.

3.4. (0:31:26) IFC Code Briefing – Presented by Mr. Green

- We submitted a resolution to adopt and county wanted changes.
- Becky Baker of Jeffco wanted changes in the language of the code.

- Mr. Green reads examples of requested changes.
- The requested requests come from Jeffco building and safety department and the Fire Marshall Association.
- Mr. Green states that there was a resolution from the board to approve code of 2012 with these and other local amendments.
- Mr. Shuler states his understanding from the Jefferson County website is that the district can have tighter restrictions but not looser.
- Mr. Shuler asks what happens if this amendment is not adopted.
- Mr. Green states that GGFPD is a standalone fire district and government and are not required to adopt these changes.
- Much of our resolution is based on the City of Wheatridge's changes.
- Mr. Primmer states the GGFPD changes were sent to county and they responded to Mr. Green with what they wanted to see in the changes at a November 2014 meeting following a one day notice.
- Mr. Green states the county must first adopt amendments before the GGFPD can adopt them.
- Mr. Green states the district does not need to follow their comments or adopt the code.
- If we don't have to adopt then why do we do this.
- Jefferson County will enforce code violations as the district does not have that ability.
- Next step is waiting for the County to respond.

4. Old Business Requiring Board Action

None

5. New Business

5.1. (0:48:38) Adopt LOSAP Update

- **Motion #3** by Mr. Patton to adopt the resolution presented by the LOSAP committee at the previous meeting, 2nd by Mrs. Daniel.
- Discussion
 - Mr. Green asks if we should adjust the budget but it is stated there is plenty allowed in the 2015 budget.
- Vote results passed unanimously.

5.2. (0:51:41) Adopt Budget Amendment Resolution to pay off Fire Station #2

- **Motion #4** by Mr. Shuler, 2nd by Mr. Green
- No discussion
- Vote results passed unanimously.

5.3. (0:54:22) Adopt 2015 Budget

- **Motion #5** by Mr. Patton, 2nd by Mr. Shuler
- Discussion
 - Mr. Green states it looks much better than it was last month
 - Mr. Green asks about the \$7,200 line item for admin assistant. District had Mr. Urban as volunteer before. Increased costs of Chief's salary is too high and administrative assistant is frivolous expense
 - Why website maintenance of \$350?
 - Recognition expense of \$1,500 and thought board approved \$1,200 increase but now sees a \$2,000 increase. Mrs. Daniel stated at the last meeting it was discussed to reduce the Chief's salary request and add that amount to the awards banquet. Mrs. Daniel states this to be the only 2 changes to the budget from the public hearing in November 2014.
 - Mr. Green asks what the \$2,500 in radios is for. This line item came at Chief's request and Mr. Green feels there was a lot just recently spent on radios and does not understand this additional expense for 2015.
 - Mr. Green has done investigation into the personal protective equipment and states the main thing is that suits should be maintained to standard and that there is no expiration.
 - Mr. Green is concerned when the district gives work to Arvada which seems high.
 - Mr. Green states the contingency line item is too high and should be broken down and categorized.
 - Mr. Green states it appears the budget is under approximately \$13,000. Mr. Primmer points out that the budget is based on \$13,000 in donations. Mr. Shuler states it is balanced and Mrs. Daniel states there is only \$3,000 reflected for donations.

- The contingency fund was discussed and voted that nothing can be spent unless approved by the board.
- Mr. Primmer would like to see contingency reduced to \$10,000 with the remainder on a line item for capital expenditures.
- Mr. Shuler would like to see, at the advice of SDA, lower contingency and placed in reserve. If money is placed in reserve it cannot be used. Better to leave in contingency so that it can be used if needed.
- Vote results to adopt the 2015 budget – 4 yes, 1 no (Mr. Green). The 2015 budget is adopted.

5.4. (1:05:40) Adopt 2015 Board Meeting Dates

- Motion #6 by Mr. Patton to set meeting as the 3rd Thursday of each month with odd months held at Station #1 and even months held at Station #2, 2nd by Mr. Primmer.
- No discussion
- Vote results passed unanimously.

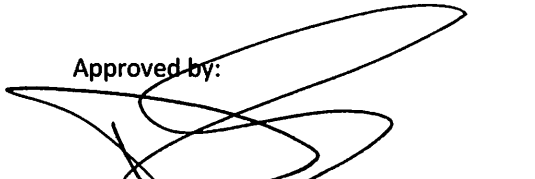
6. Adjournment

There being no further business to come before the board, the meeting was adjourned at 8:07 pm.

The next regular scheduled meeting of the Board of Directors is scheduled for January 18, 2015 at Fire Station #1 at 7:00 pm.

END

Approved by:



Derec Shuler, President

Attested by:

Sam Patton, Secretary