



## Golden Gate Fire Protection District

### Minutes – September 18, 2014 Board Meeting

#### 1. Preliminary

1.1. Location: Golden Gate Fire Station #1, 32360 Robinson Hill Rd. Golden, CO.

1.2. Call to order – 7:30 pm

The meeting was called to order at 7:30 pm by Mr. Shuler.

1.3. Welcome Audience

1.4. Pledge of Allegiance

1.5. Roll Call

Roll call indicated a quorum was present with Mrs. Daniel, Mr. Green, Mr. Shuler, Mr. Patton, and Mr. Primmer.

1.6. Approve Agenda

- **Motion #1** by Mr. Primmer to amend agenda adding a discussion of document edits on Google Docs, 2<sup>nd</sup> by Mr. Patton. Vote results 5 yes. Added as item 5.4.
- **Motion #2** by Mr. Primmer to discuss check signatures, 2<sup>nd</sup> by Mr. Green. Mr. Shuler requested this be added to the treasurer's report for discussion. Vote to add 3.1.1, 4 yes, 1 no (Mr. Shuler). Item 3.1.1 to be added to the treasurer's report.
- **Motion #3** by Mr. Green to add discussion on (1) legitimacy of May 15<sup>th</sup> meeting, (2) access to Quick Books financials and Mr. Green gave a CORA request to Mrs. Daniel, (3) stated incomplete board meeting minutes, (4) who receives email from the address [contact@goldengatefire.org](mailto:contact@goldengatefire.org), (5) discussion about planning meetings around everyone's and the cancelation of meetings, (6) email to FEMA grant participants from Mr. Shuler, (7) how legal counsel came about, (8) disclosure of district expenses at board meetings, (9) arrangements for cancelled meeting in August, (10) eligibility of FEMA grants, (11) issues with access to Google Docs, (12) Jeffco emails sent to Mr. Green in last month, (13) report on donations. 2<sup>nd</sup> by Mr. Primmer.
  - Discussion against – Mr. Shuler states many items can be discussed during the various reports and/or are repetitive. Mr. Shuler added that discussions by the board cannot take place over email according to the Colorado open meetings

law as it is not in the presence of the public. Expectation is that the board ends discussion via email.

- Vote results of Motion #3, 2 yes (Mr. Green, Mr. Primmer) and 3 no (Mrs. Daniel, Mr. Shuler, Mr. Patton). Motion fails

## 2. Public Agenda

### 2.1. Public Comment

- Susan Dentry – Thought Mr. Green’s attack on Grange fund raiser and attacks on Mrs. Daniel were despicable behavior. States she saw Mr. Green receive a hard copy of the Quick Books file at the last meeting and thinks distributing digital copies is not a good idea. Continued bullying, misrepresentation is a dis-service to the community and fire fighters. Mr. Green responds that a printed copy is not the same as digital. Mrs. Dentry goes on to state Mr. Green continues to harass via email.
- Rich Phillips states the Grange is not complete with the fundraiser and that there will be a disclosure when complete and that he would not consider Mr. Green’s comments as an attack on the fundraiser.
- Grant Roche agrees with Mrs. Dentry and does not like the emails going back and forth. He does not understand the issue of not giving read only digital copy to Mr. Green but also does not understand the requirement of Mr. Green. He received a memo from Mr. Green today and thinks his attacks on Patsy are evil and misguided.
- Mr. Shuler calls for order in the meeting.
- Mrs. Urban thanks Steve for his work and efforts. Mrs. Urban asks for review with Mrs. Daniel of the Quick Books files and Patsy agrees to sit with Mrs. Urban.
- Tim Prister states an email sent from Mr. Green to community member with news articles of Mrs. Daniel is despicable. States it is bullying.
- Jane Rouche got emails against the previous boards from long ago. States that the board does not have to agree but they do have to work together. She states to not send out inflammatory emails. States that Mr. Green only divides.
- Patty Near board supposed to support fire department and this is a dysfunctional group and concerns of insurance cuts in the mountains. Expressed a need for a fire department, fire codes and a board that stops being divided.

- Betsy Holland board has a major PR problem. Supports Steve. Upset that Patsy didn't show up a last meeting and the community deserves an explanation. She would like the board to play together nicely.
- Dan would like a motion for the use of professional email only. Mr. Shuler states that such a resolution is already in place.
- Terry Costaldia reminds the group of the Pig Roast and wants help from board. Asked Steve to use parking as overflow which Mr. Green has refused as the board will not indemnified him. Reminds us all that we are volunteers. She states that items are still needed for the silent auction during the pig roast. Tool Party fund raiser is over and the community pulled together with a lot of support.

#### 2.2. Approval of Minutes – July 17, 2014

- Mr. Patton to review overlooked comments from Mr. Green. Minutes are not final at this meeting for approval. The approval is tabled until the next meeting.
- Mr. Shuler states we will post financial reports online, including an audit version of the Quick Books file from the beginning of the year, and check register in Excel format to allow for searching and sorting of data.

#### 2.3. Approval of Minutes – August 14, 2014

- **Motion #4** by Mr. Shuler to table the July and August meeting minutes until the next meeting, 2<sup>nd</sup> by Mr. Daniel. Vote results 5 yes.

### 3. Committee Reports

#### 3.1. Treasurer's Report – Presented by Mrs. Daniel

- Mrs. Daniel reads prepared statement.
- As of August 31, 2014, we have a cash balance of \$159,218.66 in regular checking account, Colorado Trust, and certificate of deposits in Boulder.
- Large bills remain to be paid before the end of the year such as Workers Compensation insurance, FPPA, LOSAP.
- Currently under budget.
- List of checks included for the board members for July and August.
- Mrs. Daniel has not signed any checks since the motion was passed regarding Mr. Primmer. Last batch of checks were signed by Mr. Shuler and Mr. Patton as Mr. Shuler and Mr. Primmer had earlier missed each other to sign. Checking account requires only one signature but two are being used.

- Checks were handed to Mr. Green for his review.
- Mr. Primmer asks that Treasurer Reports be sent out the weekend before the meeting. Mrs. Daniel will send out weekend before but cannot guarantee it is complete as some information may come in prior to the meeting.
- Mr. Green inquires about the \$1,300 in training written to Fairmont. This is for the academy for Anthony Hancock and Adam Stone.
- Mr. Green states there are many checks on the report that were not reviewed in public meeting.
- Another bill for training of Justin Dowdy will be coming from Foothills.

Treasurer Reports for July and August is accepted by the board.

### 3.2. Fire Chief's Report – Presented by Asst. Chief Lori Brill

- Brush 852 blew turbo on truck but is now back in service. Estimated cost of turbo repair is \$800 for upgraded ceramic turbo.
- Department Station #1 needs water heater to be replaced due to excessive sentiment. Mr. Green requests that we look into the cost of replacing. Mrs. Daniel states that the budget includes \$1,000 for maintenance at Station #1 and to date we have spent \$197.10. Mr. Shuler asks that the budget be reviewed and if money is available then Chief can take care of replacing the water heater.
- Station #2 earth work done by Garrett for no charge to address water run-off.
- Mice issue in both stations. This is being worked on.
- Cistern pump is not needed as the cost of the pump is high and placed on hold due to truck expenses and repairs. Currently the truck can be filled from the cistern with gas powered trash pump.
- Inspection on Station #2 added room is ready but timing has been the issue with getting the inspector.
- Training extradition in Timberline for a crew of 5 and no cost. Training will take place on 9/27 at Gilpin Rec Center with media present.
- No other training needs at this time.
- There was a recent instance with the pagers causing a 14 minute delays to responders. Fire fighters are currently using 800 MHz radios full time. Lori reads email Steve received from Jeffco stating that a call was mistakenly sent to Genesee on 8/16 causing an 11 minute delay and that the additional 3 minute delay may be due to the districts

carrier. Jeffco needs the chief to email from cell phone to add Contact Wireless in the Jeffco system. Currently the district is using 800 MHz to monitor and then sending out "all call" to fire fighters pagers. Mr. Green adds the differences of 800 MHz and paging and could be solved with other radios or pagers.

- No new updates on grants. The department will be getting a PIO order for the AED grant and Communications grant.
- The Chief would like to post or offer an administration position to help maintain records and information.
- Thanks to the Auxiliary for all their help and fundraising. The auxiliary has applied for 501C3 tax status and all donations this year will be tax deductible.
- Fund drive was a great event by grange. Thank you to the grange and all who donated.
- Asst. Chief Lori Brill requests that the website be updated with all information. Mr. Shuler would volunteer time to update the website and work with Lori.
- Asst. Chief Lori Brill addresses the rumors of no response and states that this is incorrect.
- Asst. Chief Lori Brill reminds the board that issues within the board get back to the fire fighters and can be hard on them.
- Asst. Chief Lori Brill is currently wearing multiple hats within the department. Lori has asked Chief to spread the responsibility. She has been asked by Chief Roozen to train another training officer. Mr. Shuler thanks Lori for her hard work and commitment to the district.
- The AED Battery and Pads on the engine at Station #1. Following the update of AEDs from the grant and the hope is to donate the old AED to the grange.

Chief's report is accepted

### 3.3. Grant Updates – Presented by Mr. Shuler

- The district did not participate in Jeffco's FEMA approved plan several years ago which makes the district ineligible directly, however the district did participate in FEMA Generator and Mitigation grant through Jeffco and they have not yet agreed to sponsor the district. The county must apply on the district's behalf which they have not agreed to do so yet. Mr. Shuler states his opinion that the county will be onboard for the generator but more resistant to participate on the Mitigation grant. The county is liable as fiscal agents and oversight of projects. A Memorandum of Understanding (MOU) is

needed by county which is currently being worked on and the Commissioners will need to sign the MOU. Mr. Green recommends contact of county officials by community members to ask for their support after preliminary contacts are made by the grant manager.

- Final amounts for the Generator grant is approximately \$50,000 and \$286,000 for Mitigation grant as stated by Mr. Green.

#### 4. Old Business Requiring Board Action

##### 4.1. Contract for Propane Service

- Polar and Hygiene have both been contacted. **Motion #5** by Mr. Shuler to sign a contract with Hygiene Propane at \$1.69/gallon through June 30, 2015, 2<sup>nd</sup> by Mr. Green. Vote results 5 yes. Motion passes

#### 5. New Business

##### 5.1. Create Policy Committee

- The Board is required to set and monitor policies that guide and govern the District. This committee will create and propose policies to the Board.
- **Motion #6** by Mr. Shuler for the approval of a policy committee to consist of 2 board members and 1 member of the community to be determined at the October 2014 board meeting and will be expected to provide preliminary recommendations no later than the December 2014 board meeting, 2<sup>nd</sup> by Mr. Patton. Vote results 4 yes, 1 no (Mr. Green). Motion passes
- If anyone in the community is interested in participating in this committee please send an email to [board@goldengatefire.org](mailto:board@goldengatefire.org)

##### 5.2. Create LOSAP Committee

- The Board currently has exclusive authority over the LOSAP program for volunteer firefighters. This advisory committee will recommend updates and changes to the Board.
- **Motion #7** by Mr. Shuler to create a LOSAP advisory committee to consist of 2 board member, 2 fire fighters (selected among themselves), and 1 community member, with Chief Roozen as a non-voting member to be determined at the October 2014 board meeting, 2<sup>nd</sup> Mr. Patton. Vote results 5 yes. Motion passes
- If anyone in the community is interested in participating in this committee please send an email to [board@goldengatefire.org](mailto:board@goldengatefire.org)

5.3. Reschedule October Meeting to comply with Colorado Small Government Budget Law

- **Motion # 8** by Mrs. Daniel to change the next scheduled board meeting to October 15, 2014 to comply with Colorado Small Government Budget Law, 2<sup>nd</sup> Mr. Patton. Vote results, 5 yes. Motion passes

5.4. Google portal access


- The board is working to do more work online and make documents electronically. Currently the President, Treasurer, and Secretary have edit access as this is a working file and other board members have read access. It is set up this way to avoid online collaboration and remain within the Colorado Open Meeting Law. Mr. Primmer states that he cannot upload to the board books and would like the same access as others. Mr. Shuler has concerns of current emails and communications which are in violation of the law. Mr. Shuler to discuss with Mr. Primmer a path forward for access. Mr. Green states concerns of how we communicate away from meetings while not making decisions outside public.

6. Adjournment

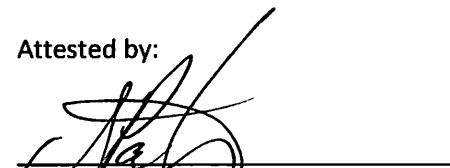
There being no further business to come before the board, the meeting was adjourned at 9:11 pm. The next regular scheduled meeting of the Board of Directors is scheduled for October 15, 2014 at Fire Station #2 at 7:00 pm.

END

Approved by:

  
Derec Shuler, President

Attested by:

  
Sam Patton, Secretary