



Golden Gate Fire Protection District

Minutes – June 19, 2014 Board Meeting

1. Preliminary

1.1. Location: Golden Gate Fire Station #2, 7181 Crawford Gulch Rd, Golden Co.

1.2. Call to order – 7:00 pm

The meeting was called to order at 7:00 pm by Mr. Shuler.

1.3. Welcome Audience

1.4. Pledge of Allegiance

1.5. Roll Call

Roll call indicated a quorum was present with Mrs. Daniel, Mr. Green, Mr. Shuler, Mr. Patton, and Mr. Primmer.

1.6. Approve Agenda

- Motion #1 by Mr. Patton to approve agenda, 2nd by Mr. Shuler. Vote results 3 yes, 2 no (Mr. Green, Mr. Primmer). Agenda approved.

2. Public Agenda

2.1. Public Comment

Grant Ruesch and Mary Ramstetter thanked board for their time on board.

2.2. Approval of Minutes – May 29, 2014

- Motion #2 by Mrs. Daniel to approve May 29th minutes, 2nd by Mr. Shuler.
- Motion #3 by Mr. Shuler to add amendment of changes by Mr. Green to minutes. Vote results 2 yes (Mr. Green, Mr. Primmer), 3 no (Mrs. Daniel, Mr. Shuler, Mr. Patton). Motion fails.
- Motion #4 by Mr. Primmer to add amendment (comments made by Mr. Dave Primmer and Mr. Green during the May 29th meeting) to minutes, 2nd by Mr. Green. Vote results 1 yes (Mr. Primmer), 3 no (Mrs. Daniel, Mr. Shuler, Mr. Patton). Motion fails.
- Vote results of Motion#2, 3 yes (Mrs. Daniel, Mr. Shuler, Mr. Patton), 2 no (Mr. Green, Mr. Primmer). Minutes as presented approved.

3. Committee Reports

3.1. Treasurer's Report – Presented by Mrs. Daniel

- Mrs. Daniel will no longer provide printed copies at the board meetings. Report shall be sent electronically to board members prior to the board meeting.
- Mrs. Daniel to follow up on the location of the cash box.

Report adopted by Board – See attached report

3.2. Fire Chief's Report – Presented by Asst. Chief Lori Brill

- \$1750 bid for grading. Board requests 2nd bid.
- Justin Dodey is the new renter in Station #2. Met all board tonight.
- Planning extraction training in conjunction with other local mountain districts.
- Graduation of 2 fire fighters at Coors on June 28, 2014.
- Chief Roozen will be meeting with Diane Colberhouse of Jeffco Dispatch to work through time reporting issues.
- Asst. Chief Brill will follow up with Chief Roozen regarding Wildland grant status and the dollar amount which the district would be responsible for.
- Federal Grant still is not awarded.
- There is a State EMS Grant which has been awarded to GGFPD. This will be funded at approximately \$16,000 with a 10% match for updated AED's, Glucose Meters, new pagers. Final paperwork to be submitted. Need to discuss where the funds for this match come from.
- Mrs. Daniel to meet with Chief Roozen next week to discuss/review budget.
- Asst. Chief Brill is working with AMR to exchange expiring medical equipment with new in order to save added cost to district.
- Was stated that the tank at station #2 is not complete yet as it is still awaiting the correct plumbing parts.
- Room construction at station #2 is not complete. All work being done by volunteer fire fighters and will be complete as volunteers are available.
- Reminders for Fire Sense should be sent out. Mr. Green will check with Sue Urban to locate any articles from the past and forward to Mr. Patton.
- Board requested that Chief Roozen include in his reports all dollar values and match amounts for grants so that the budget can be reviewed.

Report adopted by Board – See attached report

3.3. Grant Updates – Presented by Mr. Shuler

- Mr. Shuler discussed Phase 3 Wild Life Grant. Requires land owners in a large area to participate together which could pose difficulty. No interest by Board but will post on website to see if there is interest from the community.
- Mr. Green stated he is working on the pre-application process for 2 FEMA grants that would be paid, if successful, at 87.5%. The grant applications have not been submitted yet.
- Mr. Green requested a change in the May 29, 2014 minutes regarding the values listed for grants. Mr. Patton is to review recording and verify/correct those minutes and reintroduce at next meeting.

4. Old Business Requiring Board Action

None

5. New Business

- Finance Budget Committee needs election of one additional director. Per the Bylaw this committee is composed of Treasurer, Fire Chief, and one Board Member. Mr. Patton nominates Mr. Primmer to serve as the additional director, no other nominations. Motion #5 to appoint Mr. Primmer to the Finance Committee by acclamation is made by Mr. Shuler, no objections. Mr. Primmer is so appointed.

6. Adjournment

- Motion #6 brought by Mr. Shuler is made for adjournment. Vote results 3 yes (Mrs. Daniel, Mr. Shuler, Mr. Patton), 2 no (Mr. Green, Mr. Primmer). Meeting is adjourned.

There being no further business to come before the board, the meeting was adjourned at 7:58 pm. The next regular scheduled meeting of the Board of Directors is scheduled for July 17, 2014 at Fire Station #1 at 7:00 pm.

END

Approved by:

Attested by:

Derec Shuler, President

Sam Patton, Secretary



GOLDEN GATE FIRE PROTECTION DISTRICT

P.O. Box 843 - Golden, CO 80402-0843
(303) 279-3538

7-14-2014 Chief Report

1) Calls

Date Range:

Total Calls: year to date	41
EMS: 2	14
Rescue: 1	15
Fire: 6	11
Other: (Power lines down)	1
Mutual Aide Given:	1
Mutual Aide Received:1	4

\$450,000 Fire loss YTD

2) Personnel

Total Membership:	17
Regular Members:	16
Candidate Members:	
New Applicants:	0
Disciplinary Measures:	1
Resignation:	0
Other: (light duty)	0

3) Equipment and Facilities Maintenance

Gravel and grading both stations. Weed borders around both stations. Paint ST1 outside

Stations:

Station 1: Road care

Station 2: Road and gravel, FF is doing awesome work around the station for us. Cistern full, Room moves forward hope to call for inspection within two weeks

4) **Training:** Working with Timberline for extrication class and costs

5) **Upcoming Training Needs:**

6) **Communications: Pagers/ Radios**

Working with Jeffco to get better run reports and useable information, trying to schedule meeting, something wrong with Code Red per Jeffco.

9) **General Information / Concerns from Chief or Dept. Members.**

***Grants- No new information, state is starting a new system holding things up

***Recruitment grant being worked on which is a no cost grant to us if awarded

***A thank you to those who donated beverages and supplies for the Firefighters.

***A generous donation check was received, thank you and we will put that to good use to buy needed equipment for the fire house and care for the Firefighters. Thank you

***PIG ROAST Sept 20th, block you calendars and see FFs to purchase tickets Aug 1st!

Golden Gate Fire Prot District
Profit & Loss Budget vs. Actual
 January through June 2014

	Jan - Jun 14	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
40000 · Revenues				
41000 · Tax Revenues				
41001 · Property Tax Revenue	104,986.43	96,882.00	8,104.43	108.4%
41010 · Specific Ownership Tax	4,092.77	4,323.00	-230.23	94.7%
Total 41000 · Tax Revenues	109,079.20	101,205.00	7,874.20	107.8%
44000 · Grant Revenue	736.16			
45000 · Donations				
45490 · Donations-Unrestricted	339.25	300.00	39.25	113.1%
Total 45000 · Donations	339.25	300.00	39.25	113.1%
45900 · Fundraising Events				
45902 · Pig Roast Income	0.00	0.00	0.00	0.0%
45904 · King Soopers Gift Cards	2,857.67	3,600.00	-742.33	79.4%
Total 45900 · Fundraising Events	2,857.67	3,600.00	-742.33	79.4%
46000 · Other Revenue				
46030 · Permits	50.00	150.00	-100.00	33.3%
46900 · State Pension Fund Reimbursemen	0.00	0.00	0.00	0.0%
46999 · Other Revenue-Misc.	246.66			
Total 46000 · Other Revenue	296.66	150.00	146.66	197.8%
Total 40000 · Revenues	113,308.94	105,255.00	8,053.94	107.7%
Total Income	113,308.94	105,255.00	8,053.94	107.7%
Expense				
50001 · Grant Expense	206.31			
51000 · Admin. Expenses				
51010 · County Treasurer's Fees	1,289.26	1,452.00	-162.74	88.8%
51015 · Bank Fees	7.00	30.00	-23.00	23.3%
Total 51000 · Admin. Expenses	1,296.26	1,482.00	-185.74	87.5%
51005 · District Accounting/Management	2,000.00	2,400.00	-400.00	83.3%
51020 · Office Supplies	804.82	1,100.00	-295.18	73.2%
51040 · Payroll				
51050 · Administration - Salary	0.00	3,600.00	-3,600.00	0.0%
51055 · Fire Chief's Salary	6,832.00	6,250.00	582.00	109.3%
51070 · Payroll taxes	587.14	895.00	-307.86	65.6%
51075 · Payroll Expenses	362.96	400.00	-37.04	90.7%
Total 51040 · Payroll	7,782.10	11,145.00	-3,362.90	69.8%
51080 · Insurance-Liability	0.00	0.00	0.00	0.0%
51096 · Website Maintenance	150.00	350.00	-200.00	42.9%
51100 · Board Expenses				
51110 · Election Expense	3,645.61	10,000.00	-6,354.39	36.5%

Golden Gate Fire Prot District
Profit & Loss Budget vs. Actual
 January through June 2014

	Jan - Jun 14	Budget	\$ Over Budget	% of Budget
51115 · Prof.Dues/Publications- SDA	369.27	300.00	69.27	123.1%
51120 · Seminars and Travel Exp.-Board	0.00	300.00	-300.00	0.0%
51150 · Newsletter/Postage	12.32	500.00	-487.68	2.5%
Total 51100 · Board Expenses	4,027.20	11,100.00	-7,072.80	36.3%
51170 · Legal-Prof Fees	0.00	4,200.00	-4,200.00	0.0%
51200 · Recruiting and Benefits				
51205 · Recruiting Expenses	0.00	100.00	-100.00	0.0%
51210 · Physicals Expense	0.00	75.00	-75.00	0.0%
51215 · Background Screening	39.40	50.00	-10.60	78.8%
51220 · Recognition Expense	0.00	0.00	0.00	0.0%
51230 · Pension Benefit Expense	0.00	0.00	0.00	0.0%
51235 · LOSAP Expense	0.00	0.00	0.00	0.0%
51240 · Worker's Comp/Disability Ins.	4,710.65	2,890.00	1,820.65	163.0%
Total 51200 · Recruiting and Benefits	4,750.05	3,115.00	1,635.05	152.5%
51300 · Training	1,668.51	1,300.00	368.51	128.3%
51400 · Facilities				
51405 · Lease Pmt St. #2 - Interest Exp	4,312.20	0.00	4,312.20	100.0%
51411 · Gas & Electric - Sta 1	2,463.35	1,300.00	1,163.35	189.5%
51412 · Gas & Electric - Sta 2	1,181.40	1,300.00	-118.60	90.9%
51413 · Tel & Internet St. #1	423.73	750.00	-326.27	56.5%
51414 · Tel & Internet St. #2	543.42	550.00	-6.58	98.8%
51431 · St.# 1-Snow,septic,trash	0.00	750.00	-750.00	0.0%
51432 · St.#2 Snow, septic,trash	720.00	750.00	-30.00	96.0%
51450 · Station Repairs & Maintenance				
51451 · Repairs & Maint. - Station #1	197.10	505.00	-307.90	39.0%
51452 · Repairs & Maint. - Station #2	336.08	505.00	-168.92	66.6%
Total 51450 · Station Repairs & Maintenance	533.18	1,010.00	-476.82	52.8%
Total 51400 · Facilities	10,177.28	6,410.00	3,767.28	158.8%
51500 · Capital Investments				
51510 · Buildings & Improvements	4,922.51	0.00	4,922.51	100.0%
Total 51500 · Capital Investments	4,922.51	0.00	4,922.51	100.0%
51630 · Operational Communications Exp				
51635 · Pager	725.22	998.00	-272.78	72.7%
51640 · Radios	100.00	1,250.02	-1,150.02	8.0%
Total 51630 · Operational Communications Exp	825.22	2,248.02	-1,422.80	36.7%
51650 · Firefighting Tools & Equipment	158.97	1,050.00	-891.03	15.1%
51660 · EMS Expense	193.89	199.98	-6.09	97.0%
51670 · PPE(Personal Protective Equip.)				
51673 · PPE + Maintenance and Repair	77.30	3,249.98	-3,172.68	2.4%
51676 · Clothing	353.48	500.02	-146.54	70.7%
Total 51670 · PPE(Personal Protective Equip.)	430.78	3,750.00	-3,319.22	11.5%

Golden Gate Fire Prot District
Profit & Loss Budget vs. Actual
 January through June 2014

	Jan - Jun 14	Budget	\$ Over Budget	% of Budget
51690 · Vehicle Expenses				
51692 · Fuel Expenses	1,577.66	2,000.02	-422.36	78.9%
51693 · Vehicle Maintenance and Repair	6,901.23	6,000.00	901.23	115.0%
51695 · Vehicle Loan - Interest Expense	0.00	0.00	0.00	0.0%
51690 · Vehicle Expenses - Other	52.46			
Total 51690 · Vehicle Expenses	8,531.35	8,000.02	531.33	106.6%
51800 · Firefighters Fund				
51805 · Fundraising Expenses-Pig Roast	0.00	0.00	0.00	0.0%
51806 · Food and Beverages for Stations	97.41	600.00	-502.59	16.2%
Total 51800 · Firefighters Fund	97.41	600.00	-502.59	16.2%
51900 · Other Expenses				
51915 · Cistern Station #2	0.00	0.00	0.00	0.0%
51930 · Interest Expense	0.00	50.02	-50.02	0.0%
Total 51900 · Other Expenses	0.00	50.02	-50.02	0.0%
Total Expense	48,022.66	58,500.04	-10,477.38	82.1%
Net Ordinary Income	65,286.28	46,754.96	18,531.32	139.6%
Other Income/Expense				
Other Income				
90002 · Interest Income	96.45	99.98	-3.53	96.5%
90003 · Other Income	1,355.00	1,800.00	-445.00	75.3%
Total Other Income	1,451.45	1,899.98	-448.53	76.4%
Net Other Income	1,451.45	1,899.98	-448.53	76.4%
Net Income	66,737.73	48,654.94	18,082.79	137.2%

Golden Gate Fire Prot District
Profit & Loss Budget vs. Actual
 June 2014

	Jun 14	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
40000 · Revenues				
41000 · Tax Revenues				
41001 · Property Tax Revenue	19,035.62	14,655.00	4,380.62	129.9%
41010 · Specific Ownership Tax	0.00	774.00	-774.00	0.0%
Total 41000 · Tax Revenues	19,035.62	15,429.00	3,606.62	123.4%
45000 · Donations				
45490 · Donations-Unrestricted	0.00	50.00	-50.00	0.0%
Total 45000 · Donations	0.00	50.00	-50.00	0.0%
45900 · Fundraising Events				
45902 · Pig Roast Income	0.00	0.00	0.00	0.0%
45904 · King Soopers Gift Cards	485.33	600.00	-114.67	80.9%
Total 45900 · Fundraising Events	485.33	600.00	-114.67	80.9%
46000 · Other Revenue				
46030 · Permits	0.00	0.00	0.00	0.0%
46900 · State Pension Fund Reimbursemen	0.00	0.00	0.00	0.0%
46999 · Other Revenue-Misc.	246.66			
Total 46000 · Other Revenue	246.66	0.00	246.66	100.0%
Total 40000 · Revenues	19,767.61	16,079.00	3,688.61	122.9%
Total Income	19,767.61	16,079.00	3,688.61	122.9%
Expense				
51000 · Admin. Expenses				
51010 · County Treasurer's Fees	0.00	220.00	-220.00	0.0%
51015 · Bank Fees	0.00	5.00	-5.00	0.0%
Total 51000 · Admin. Expenses	0.00	225.00	-225.00	0.0%
51005 · District Accounting/Management	800.00	400.00	400.00	200.0%
51020 · Office Supplies	626.03	175.00	451.03	357.7%
51040 · Payroll				
51050 · Administration - Salary	0.00	600.00	-600.00	0.0%
51055 · Fire Chief's Salary	802.00	1,250.00	-448.00	64.2%
51070 · Payroll taxes	63.76	170.00	-106.24	37.5%
51075 · Payroll Expenses	0.00	0.00	0.00	0.0%
Total 51040 · Payroll	865.76	2,020.00	-1,154.24	42.9%
51080 · Insurance-Liability	0.00	0.00	0.00	0.0%
51096 · Website Maintenance	0.00	59.00	-59.00	0.0%
51100 · Board Expenses				
51110 · Election Expense	396.64	0.00	396.64	100.0%

Golden Gate Fire Prot District
Profit & Loss Budget vs. Actual
 June 2014

	Jun 14	Budget	\$ Over Budget	% of Budget
51115 · Prof.Dues/Publications- SDA	0.00	40.00	-40.00	0.0%
51120 · Seminars and Travel Exp.-Board	0.00	0.00	0.00	0.0%
51150 · Newsletter/Postage	0.00	0.00	0.00	0.0%
Total 51100 · Board Expenses	396.64	40.00	356.64	991.6%
51170 · Legal-Prof Fees	0.00	200.00	-200.00	0.0%
51200 · Recruiting and Benefits				
51205 · Recruiting Expenses	0.00	20.00	-20.00	0.0%
51210 · Physicals Expense	0.00	15.00	-15.00	0.0%
51215 · Background Screening	0.00	10.00	-10.00	0.0%
51220 · Recognition Expense	0.00	0.00	0.00	0.0%
51230 · Pension Benefit Expense	0.00	0.00	0.00	0.0%
51235 · LOSAP Expense	0.00	0.00	0.00	0.0%
51240 · Worker's Comp/Disability Ins.	2,177.00	0.00	2,177.00	100.0%
Total 51200 · Recruiting and Benefits	2,177.00	45.00	2,132.00	4,837.8%
51300 · Training	1,282.00	200.00	1,082.00	641.0%
51400 · Facilities				
51405 · Lease Pmt St. #2 - Interest Exp	0.00	0.00	0.00	0.0%
51411 · Gas & Electric - Sta 1	76.93	200.00	-123.07	38.5%
51412 · Gas & Electric - Sta 2	101.97	200.00	-98.03	51.0%
51413 · Tel & Internet St. #1	39.94	125.00	-85.06	32.0%
51414 · Tel & Internet St. #2	132.80	90.00	42.80	147.6%
51431 · St.# 1-Snow,septic,trash	0.00	0.00	0.00	0.0%
51432 · St.#2 Snow, septic,trash	0.00	0.00	0.00	0.0%
51450 · Station Repairs & Maintenance				
51451 · Repairs & Maint. - Station #1	0.00	85.00	-85.00	0.0%
51452 · Repairs & Maint. - Station #2	160.00	85.00	75.00	188.2%
Total 51450 · Station Repairs & Maintenance	160.00	170.00	-10.00	94.1%
Total 51400 · Facilities	511.64	785.00	-273.36	65.2%
51500 · Capital Investments				
51510 · Buildings & Improvements	3,976.00	0.00	3,976.00	100.0%
Total 51500 · Capital Investments	3,976.00	0.00	3,976.00	100.0%
51630 · Operational Communications Exp				
51635 · Pager	0.00	167.00	-167.00	0.0%
51640 · Radios	0.00	208.33	-208.33	0.0%
Total 51630 · Operational Communications Exp	0.00	375.33	-375.33	0.0%
51650 · Firefighting Tools & Equipment	0.00	175.00	-175.00	0.0%
51660 · EMS Expense	39.81	33.33	6.48	119.4%
51670 · PPE(Personal Protective Equip.)				
51673 · PPE + Maintenance and Repair	0.00	541.67	-541.67	0.0%
51676 · Clothing	114.48	83.33	31.15	137.4%
Total 51670 · PPE(Personal Protective Equip.)	114.48	625.00	-510.52	18.3%

Golden Gate Fire Prot District
Profit & Loss Budget vs. Actual
 June 2014

	Jun 14	Budget	\$ Over Budget	% of Budget
51690 · Vehicle Expenses				
51692 · Fuel Expenses	0.00	333.33	-333.33	0.0%
51693 · Vehicle Maintenance and Repair	2,506.47	1,000.00	1,506.47	250.6%
51695 · Vehicle Loan - Interest Expense	0.00	0.00	0.00	0.0%
Total 51690 · Vehicle Expenses	2,506.47	1,333.33	1,173.14	188.0%
51800 · Firefighters Fund				
51805 · Fundraising Expenses-Pig Roast	0.00	0.00	0.00	0.0%
51806 · Food and Beverages for Stations	0.00	100.00	-100.00	0.0%
Total 51800 · Firefighters Fund	0.00	100.00	-100.00	0.0%
51900 · Other Expenses				
51915 · Cistern Station #2	0.00	0.00	0.00	0.0%
51930 · Interest Expense	0.00	8.33	-8.33	0.0%
Total 51900 · Other Expenses	0.00	8.33	-8.33	0.0%
Total Expense	13,295.83	6,799.32	6,496.51	195.5%
Net Ordinary Income	6,471.78	9,279.68	-2,807.90	69.7%
Other Income/Expense				
Other Income				
90002 · Interest Income	0.42	16.67	-16.25	2.5%
90003 · Other Income	0.00	300.00	-300.00	0.0%
Total Other Income	0.42	316.67	-316.25	0.1%
Net Other Income	0.42	316.67	-316.25	0.1%
Net Income	6,472.20	9,596.35	-3,124.15	67.4%