



# GOLDEN GATE FIRE PROTECTION DISTRICT

P.O. Box 843 - Golden, CO 80402-0843

[contact@goldengatefire.org](mailto:contact@goldengatefire.org)

## Board Meeting Minutes March 19, 2014 at Station #1

7:00PM

President Dave Primmer called meeting to order

Pledge of Allegiance

**Board members present** - Dave Primmer, Sue Urban, Aaron Primmer, Steve Green, Jim Peters also administrative assistant Mike Urban was present

**FF present:** Chief Roozen

**Public present:** Lori Brill, John Cady, Patsy Daniel, Suzan Dentry, Shiela Carlon

**Public comments:** none

**February 2014 Minutes** - discussion about including 3 photos in minutes, chief did not want photos included, Steve did want the photos included, Sue wants the photos in the minutes, Aaron asked if El Dorado preserve plans should also be included?,

**February 2014 Minutes approved 3 to 2** (Jim, Sue and Steve voted aye)

### Treasurer's Report – Sue Urban

Utilities at station #1 far over budget - 370 gls in 45 days

Chief worked extra hours and is over budget due to two structure fires

Steve asked chief how to address excess propane usage at station #1? Chief said check for leaks.

What about thermostat settings?

Expenses over budget for year. Revenue below budget for year.

11:29 *pause for battery change in recorder*

00:00 reset audio recorder

Hopefully we will have some tax revenue soon.

\$92714 in 2 checking accounts and petty cash

\$68604 in CO Trust and Flat Irons CD

Great Western LOSAP acct is now on the balance sheet with amounts held for each individual FF.

Discussion by Mike U on LOSAP, very low interest rate.

4:28 Mike asked Steve to talk to Great Western about issuing checks.

Mike continued discussing the GW LOSAP acct.

Agar was in fact funded, contrary to what was reported in the past.

Steve said we need to void the board resolution to send in \$510 correction to LOSAP account.

Mike asked about past FF Brett Hall and his LOSAP funds on deposit.

Mike explained how this is a custodial acct and once deposit made it cannot be taken out.

Hall has \$1100 in the account. Mike said we need to cut a check to Hall for \$1100.

10:10 Mike said "because he is not allowed to see the personnel files he will need to get all the fire fighter names, addresses and SSNs from the chief." This info is needed for the LOSAP award letters and bank documents.

Steve asked for Hall's phone number to get his address and SSN. Lori Brill said she will get Brett's tel number to Steve. Mike asked president Dave to sign all LOSAP award letters.

### **Motion made by Steve to pay Brett Hall \$1100 – passed unanimously**

Discussion about Lenny Miranda LOSAP \$127.50

Discussion about short term Ffs and LOSAP.

Steve said probationary Ffs do not get LOSAP until after one year. Sue asked about this too.

Steve thinks you should not get LOSAP unless you stick it out for a year.

Chief thinks they should get LOSAP even if with GGFPD less than a year.

Sue thinks it should be a year before LOSAP given. Jim asked if there is a good reason why someone with

the GGFPD less than a year deserves LOSAP? Jim asked what a FF probationary period is? Chief said one year. Steve asked if we make a change to LOSAP how will it be recorded?

Discussion about prorating LOSAP awards.



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**Motion – In order for FF to collect LOSAP they must be a FF for at least one year - approved 4 to 1,**  
Aaron did not vote.

Jim P suggested that LOSAP be pro-rated for all service from Day 1 after FF are vested which takes one year on the department.

**Action Item -** Steve said he would write up the Jim P suggestion above as a Resolution.

## **Treasurer's report unanimously approved**

complete Treasurer's report on file

24:50

## **Chief's report** by Chief Dan Roozen

7 calls for month – 2 ems, 4 rescue, 1 fire call

no change in membership, water heater fixed at station #2, still working with AMR for insurance to fix our fire truck that they hit, been working on the Station #2 cistern bid, Steve asked where he has looked, chief said everywhere. Chief said he can get a delivered 4000 gallon poly tank for \$3649. Steve asked if anyone on the board can get a better deal? Aaron said he can look around. For install we will also need to buy a pump, fittings, tubing, etc. That would be a 200 gpm electric pump. Total install should be around \$4500. Steve concerned that we should get this done now with no more hesitation as we are headed into fire season.

**\$4500 max for 4000 gl tank, pump, delivery and install at Station #2 - approved unanimously by board.**

31:34 Wildland refresher class held last night.

Communications – chief said “Jeffco dispatch forgot to page us on one call.” This is why everyone is changing to Evergreen. Sue does not like expense of Evergreen. Steve says he does not like “jumping ship” but we should look into Jeffco dispatch problem and try to correct it. Sue said she wants to look into Jeffco dispatch problem.

Chief went on record stating he thinks the board is making a mistake not going with Evergreen Dispatch. Discussion about 911 Board by chief. Steve said he thinks Sue following up with Jeffco Dispatch is the correct course of action at this time. Mike suggested the Jeffco BOCC should know about deficiencies with Jeffco Dispatch. Steve asked to go with Sue. Steve wants to see if it is a radio frequency issue. Further discussion about “missed call.” A time and date is needed if we are going to ask Jeffco dispatch about the call.

State EMS grant moving along.

Chief printed out a copy of the El Dorado Agreement. Discussion ensued about agreement.

43:29 Jim and Steve said they need time to read the agreement. Jim asked who is responsible for cistern once it is in? .

Jim thinks the District would be best served if all this spelled out in the agreement as Board members, FFs and other parties come and go over time.

Chief said cistern will probably end up being installed at station #2. Discussion about what “taking the road to county standards” means. Who is enforcing and will it be in strict accordance to the LDR?

52:44 Board in general agreement that the 30K gl cistern should be installed at station #2 for many reasons.

Discussion on a retaining wall at station #2 for cistern, land fill and location.

Chief wants board to review the agreement and for Steve and him to do the final draft. The cistern will be located at station #2, will become GGFPD property and GGFPD will fill and maintain it after initial install.

Chief turned in a Fire Prevention Grant for a wildland community outreach program from FEMA for \$5300 and with a 5% match. Will pay to teach 3 classes.

**Chief's report - approved unanimously.**

**King Soopers Card report –** Mike U \$443 in Feb and \$467 in March



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## **Upcoming Election Needs – Dave P**

Rich and Ellie Phillips will help out. Everything under control.

Mike U asked about: Designated Election Officials, Canvas Board, 3 Election Judges that need to go to classes between March 21<sup>st</sup> and before April 21<sup>st</sup>.

Sheila Carlon said she has talked to Paul about the requirements.

Mike said a GGFPD board member has to be on the Canvas Board. Steve is only one able to do this. Has to be at Grange on May 6<sup>th</sup>.

1:03:57 Discussion about ballot printing, needs to happen soon. Discussion about bios from candidates. Email will be sent to candidates. Bios will be included in e-letter. Steve asked about a Meet the Candidate meeting?

## **Grant discussion – Steve**

### **Homeowner fuel reduction grant**

Informed board that the CSFS said in writing today that they do not reimburse property owners for their labor. This was a big surprise. In the past they did reimburse. Steve is very frustrated with the entire grant process. Has contacted Senator Jeanne Nicholson over the difficulty of dealing with the grant bureaucracy.

**Back-up generators grant** for both stations moving forward. Steve got bids - \$16,000 for generators at both stations installed.

## **Burn Permit Changes – Steve**

Draft has been sent to board. Not many actual changes just a bit more clarifications, both pages have signature lines, “sundown” is the preferred term, talks about snow depth and consistency.

Chief wants all “requirements” to be “recommendations.” Steve disagrees and would like to see “requirements.” Discussion on number of piles at a time that can be burned. Steve reminded all that recent complaints by a neighbor about a property owner burning 20 piles at once had brought us to where we are now. 1:22:45 **Action Item** - Steve agreed to revise the Burn Permit draft using the word “recommended” and removing the word “requirement” and send to board.

## **Cisterns**

Mike Urban discussed a North Ranch HOA cistern that needs to be checked by the FD at Misty and Homestead. Steve discussed a cistern audit that took place a couple years ago and was concerned that FF know where the cisterns are. Discussion about getting GPS units in trucks and programming cistern locations in. Concern that water sources be known to FD.

Suzan Dentry offered to contact Garmin about getting some GPS units at cost. Suzan also volunteered to set up a Meet the Candidates (MTC) Meeting at the Grange. The board felt that the MTC meeting should not be held at the regular board meeting.

8:55 pm Meeting adjourned

Respectfully submitted :

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Steve Green – Secretary

\_\_\_\_\_  
Board Member

## **Upcoming dates:**

Next Board meeting 7pm Wednesday April 30<sup>th</sup> at Station #1 - **PLEASE NOTE CHANGE**

## **Action Items:**

- ✧ Jim P suggested that LOSAP be pro-rated for all service from Day 1 after FF are vested which takes one year on the department.
- ✧ Steve said he would write up the Jim P suggestion above as a Resolution.
- ✧ Steve agreed to revise the Burn Permit draft using the word “recommended” and removing the word “requirement” and send to board.
- ✧ Suzan Dentry offered to contact Garmin about getting some GPS units at cost.
- ✧ Suzan also volunteered to set up a Meet the Candidates (MTC) Meeting at the Grange.



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## Board meeting actions:

- ⤴ February 2014 minutes approved 3 to 2
- ⤴ Treasurer's report approved unanimously
- ⤴ Motion made to pay Brett Hall \$1100 – passed unanimously
- ⤴ Chief's report approved unanimously
- ⤴ Motion – In order for FF to collect LOSAP they must be a FF for at least one year - approved 4 to 1
- ⤴ \$4500 max for 4000 gl tank, pump, delivery and install at Station #2 - approved unanimously by board.

Minutes transcribed by Steve Green