RESOLUTION TO ESTABLISH RULES AND PROCESS FOR EXECUTIVE SESSIONS

(Pursuant to Section 24-6-402 4f, C.R.S.)

WHEREAS, the Golden Gate Fire Protection District Board of Directors may enter into Executive Sessions during a regular Board Meeting, it is required by law (referenced above) that certain procedures must be followed to enter and exit an Executive Session.
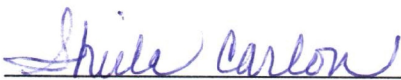
Be it resolved by the Directors of the Board of Golden Gate Fire Protection District that the following processes will be followed for each Executive Session:

1. Executive Sessions may only be used for limited purposes: consultation with legal counsel, negotiations for purchasing property, negotiation strategies with a consultant and personnel matters.
2. Notice of the intent to hold an Executive Session must be noted on the agenda with 24 hour notice. The notice must state the Statute and the topic and involved parties must be informed and the agenda must reflect this notice. (Example: Executive Session pursuant to Section 24-6-402cf C.R.S. to discuss personnel matter regarding District Chief who has been notified of session).
3. A motion to enter into Executive Session must be made stating the CRS Section and Topic.
4. The Public must be dismissed from the meeting.
5. No minutes are taken but the meeting will be recorded and recording kept for 90 days and destroyed at the end of the 90 day period.
6. No action will be taken during the Executive Session.
7. The Board Chair ends the Executive Session stating that the Executive Session is closed and the public can be invited back to the meeting.
8. The minutes will reflect the motion and purpose of the Executive Session and length of the session.

Adoption of this resolution and signatures below indicate that the GGFPD Board of Directors will follow the aforesaid processes when an Executive Session is requested.

GATE FIRE PROTECTION DISTRICT, JEFFERSON COUNTY, GOLDEN, COLORADO:

ADOPTED

Sheila Carlon

Sheila Carlon. President GGFPD

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Paul Trost. GGFPD Treasurer