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To: Board of Directors

From: Damian DiFeo, Fire Chief

Subject: June Chief's Report

Date: July 16th, 2020

Administration

- Personnel policy manual is ready for adoption by the BOD.

Personnel

- We brought on two probationary Firefighters last month and currently have 15 Volunteers, 10 in-district & 5 shift personnel. We have one more application that is being reviewed at this time.

Operations

- GGFD sent a crew in a brush truck to assist South Metro Fire on the Chatridge 2 fire in Douglas County. We received a letter of appreciation from the Highlands Ranch Metropolitan District for our response.
- GGFD also responded mutual-aid to a large fire in Byers, LT Patton responded with a tender and I responded as a Division Supervisor.
- To date we have run 55 calls compared to 48 at this time last year.

Communications/Jeffcom

- We had one of the new 800 radios we purchased get damaged at a fire a few months ago. The radio was supposed to be repaired but they have now told me it is not repairable. Cost of that radio is \$3,300.00; I will be looking into claiming it on our insurance dependent on if it will increase our premium. We also had one of the new VHF wildland radios get stolen from a Firefighters vehicle, cost of that radio is \$1,200.00. I do not plan on filing an insurance claim on that radio.

AMR Ambulance

- Decision on ambulance service to be announced in August.

Strategic plan

 We have had one meeting with the research committee that was formed last month, next meeting is on August 5th.

Budget

- No report

Education/Training & Travel

- Trainings are still being handled by myself and the Lieutenants and are going well.
- I have restructured our organizational structure to separate the Training Chief/Assistant Chief position and created the position of a Volunteer Training Captain. I have sent out an application process for the Captains position to our volunteers. The Assistant Chief position will fill be filled in the future.
- I am still working on the restructuring of the first few year requirements for new members. Part of that
 plan is to do a joint mini academy in the first year with TLFD and their new recruits. This academy will
 have classes taught by both GGFD & TLFD in both districts. We expect the first academy to have
 approximately 10 recruits from TLFD and 5 from GGFD.

Inspections/planning & Zoning

- I completed one driveway inspection and one plan review for a new residence in July.

Grants

- No word on when FEMA will start giving grant results.

Stations/Maintenance/Equipment

- Working on pricing to fix drainage issues at station #83
- Purchased a small air conditioner for station #82 as it was getting extremely hot upstairs.

COVID-19

- We have had no confirmed cases of COVID-19 in the district that I am aware of and none of our people have tested positive for the virus.

Miscellaneous/Meetings

- I have been having LT-82 use the command vehicle for the last month as he has been working from home. This allows him to respond on calls much quicker than using his personal vehicle. I have been using my personal vehicle for response as it is equipped with emergency lighting. I am currently looking for another used command vehicle.