



GOLDEN GATE

Fire Protection District

P.O. Box 843
Golden, CO 80402-0483
(303) 279-3538
www.goldengatefire.org

Golden Gate Fire Protection District Meeting Minutes

12 December 2019

1. Preliminary

- 1.1. Location: Golden Gate Fire Station #2, 7181 Crawford Gulch Rd, Golden, CO.
- 1.2. Call to order: Mr. Patton called to order the regular meeting of the GGFPD Board at 7:00 PM
- 1.3. Welcome audience
- 1.4. Pledge of allegiance, followed by Ken Jones moment of silence.
- 1.5. Roll call indicated a quorum was present with Mr. Patton, Ms. Carlon, Dr. Kinnard and Mr. Agar. Chief DiFeo was present. Mr. Trost excused absence.
- 1.6. Additions and deletions to the Agenda:
 - 4.1 to discuss flat mileage rate
 - 4.2 to discuss planning update
 - 5.6 to discuss 2020 meeting schedule

2. Public Agenda

- 2.1. Public comment:
 - Auxiliary announced Awards banquet
 - Grange issue: County Health Dept / Mitch Brown wants to discuss a septic usage account and to consider a tank for station 3. The board directed to speak with the county attorney at this time as the county owns that property still.
 - Station 3 closing postponed due to a septic inspection
- 2.2. Approval of minutes from Nov 21, 2019
 - Amend 3.1 second bullet should read "lease purchase" options
 - Amend 3.1 last bullet should read IF prepaid for 3 years
 - **Motion #1** by Mr. Patton to approve minutes, 2nd by Dr. Kinnard. All in favor.

3. Committee Reports

- 3.1. Treasurer's Report
 - See attached
 - Open issues/summary of discussion:
 - Dr. Kinnard reviewed the financials and discussed all items and questions raised
 - End of year financials look good
 - About \$8000 will come out of cap ex after contract work on station 3

- Discussed concerns about continuing to spend more money on renovations for station 3 since we haven't closed
- Public member raised concern about the 3 easements and wants them to be part of the closing for Station #3.

3.2 Chief's Report

- See attached.
- Open issues/summary of discussion:
 - Discussed launching a point based program as an incentive based program for firefighters. Ready to go live on 1/1/2020. This program requires just over \$8000 to fund. Pointed out that because it's reviewed quarterly, it ensures more regular district coverage.
 - Discussed concerns about reviewing/tracking the points
 - Issue raised that this point system is not currently funded
 - Noted there is no relation to LOSAP. If we budgeted \$15,000 for LOSAP for 2020, this program will be an additional \$8000 on top of that.
 - Chief DiFeo explained that a shift FF cannot earn more than \$600 a year for any position engineer or higher, \$500 for regular members, \$400 for probationary members (\$100/quarter for probationary, \$125 for reg FF, \$150 for engineer or higher). Money is capped, unlike the mileage reimbursement program.
 - Concerns of probationary firefighters receiving money in their first year.
 - Discussion over the lack of emphasis on calls in the point system.
 - Point based system will be tabled to January due to only two eligible voting members present as two members (current firefighters) are not able to vote on this issue.

4. Old business requiring board action

1.1. Flat Mileage rate discussion: tabling the mileage reimbursement plan to January by Mr. Agar

1.2. Planning session update:

- Strategic plan included station 1
- Station 3 update: Closing postponed until the county issues a septic use permit.
- Chief DiFeo is waiting to get price back on "shovel ready" project on Station 1 (need bids, plans, etc.) trying to get a number to present to DOLA

5. New business

5.1. 2020 budget adoption

- Discussion on how to amend the budget and where station 3 expense goes since station 3 has not been purchased to date
- Brought up recommendation from DOLA to pass budget contingency and also pass present budget to cover both options
- **Motion #2** by Patton to adopt resolution 2019 12-1 the adoption of the 2020 budget allocating \$80,000 for station 3 as needed. 2nd by Kinnard. All in favor.

5.2. Mill Levy Certification 2020 (resolution 12-2)

- **Motion #3** by Patton to adopt resolution 2019 12-2 certification of mill levy as amended to \$127,601 (in 4th paragraph). 2nd by Kinnard. All in favor. Note: the Mill Levy was not adjusted and remains the same as previous years.

5.3. Appropriate Funds for 2020 (2019 12-3)

- **Motion #4** by Patton to adopt resolution 2019 12-3. 2nd by Kinnard. All in favor.
- **Motion #5** by Patton to pass resolution 2019 12-4 resolution to revise 2019 budget bringing it to \$256,962 which includes the purchase of Station #3. 2nd by Kinnard. All in favor.

5.4 Insurance Proposal

- **Motion #6** by Patton to approve consolidating with CSD upon further board review. 2nd by Agar. All in favor.

5.5 Accounting proposal review

- Kinnard reached out to 2 additional accountants
- Final decision to be made in January 2020
- Robin Smith's firm has a good working approach and is strong in QuickBooks online, monthly closure, rough estimate at \$350/month
- Jack Salewski also sending a proposal

5.6 2020 board meeting schedules

- Currently 3rd Thursday of every month with the exception of Oct and Dec (2nd Thursday) due to the budget
- December will change this schedule to first Thursday of December to meet JeffCo's requirements for officially certifying the mill levy before 6 Dec
- Proponents for 6pm mentioned good discussions get rushed when it's late
- **Motion #7** by Kinnard to move meetings to 6:00 PM. 2nd by Patton. Agar opposed. Carlon abstained. Motion fails. Board meetings remain scheduled at 7pm.

6. Adjournment

- Sam Patton adjourned the meeting at 8:47 PM. The next regularly scheduled meeting of the Board is scheduled for January 16, 2020 at Golden Gate Fire Station #1 at 7:00 PM.

END

Submitted for Approval of the Board by:



Sam Patton, President