



GOLDEN GATE

Fire Protection District

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Minutes – November 21, 2019 Board Meeting

Written by Sam Patton

1. Preliminary
 - 1.1. Location: Golden Gate Fire Station #1, 32360 Robinson Hill Rd. Golden, CO.
 - 1.2. Call to order – The meeting was called to order at 7:00 pm by Mr. Patton.
 - 1.3. Welcome Audience
 - 1.4. Pledge of Allegiance
 - 1.5. Roll Call indicated a quorum was present with Mrs. Carlon, Mr. Kinnard, Mr. Agar, Mr. Trost, and Mr. Patton.
 - 1.6. Additions and Deletions to Agenda
 - Add budget discussion as Item 4.2.
 - Add Accounting Proposal as Item 4.3.
 - Add Visitor Barb Winkler with HSE to Item 3.1.
2. Public Agenda
 - 2.1. Public Comment
 - Aaron Primmer commented about getting a loan for Station #3 versus Cash purchase. Mr. Primmer recommended paying with cash and if additional cash is needed in the future to mortgage against a station.
 - Terri Costeldia commented that the Auxiliary raised \$21,000 from pig roast.
 - Terri Costeldia commented on station 3, discussion about easements and septic. Comments to chain easement. Toilet issue and septic. Concerned from increased usage of the bathroom in Station 3 and septic.
 - 2.2. Public Comment to the 2020 Draft Budget
 - Mr. Primmer commented on the increase in the budget despite the election last year. The board has the power to not take the full increase and lower mill levy.
 - 2.3. Approval of Minutes – October 10, 2019
 - **Motion #1** by Mr. Patton to approve minutes, 2nd by Mr. Trost.
 - Discussion
 - Add more comments from the board budget discussion.
 - Vote results 5 yes. Minutes approved.
3. Committee Reports
 - 3.1. Treasurer's Report – Presented by Mr. Kinnard
 - A visitor to discuss the
 - Barb Winkler with HSE investment banking firm.
 - Ms. Winkler ran amortization schedule of \$95K and \$80K options for lease purchase options of station 3.
 - Signature Bank in Maryland approved this transaction.

- Ms. Winkler suggests passing a resolution that we are purchasing in cash with the option of financing later. Within 90 days.
 - There is a “no payoff” for 3 years provision and prepayment 2% penalty.
 - \$80k is the minimum amount they will approve.
 - Legal fees would be in the \$2k to \$2.5K range.
 - Environmental audit may require a phase 1 audit.
 - \$13,450 would be spent in 3 years to borrow money for 3 years if prepaid.
 - See Treasurer report
 - Look at adding windshield coverage on vehicles.
 - Journal entry needed on the PPE from grant revenue to offset actual cost.
 - Discussion of how to track donations from the grange as assets.
 - 2020 Budget discussion
 - SDA recommends 5% contingency of revenue.
 - \$5000 added to accounting budget for quarterly professional oversight.
 - Board asks Mr. Kinnard to get bids on accounting services.
 - **Motion #2** by Mr. Agar to pay \$20 flat fee to each FF for call response, Tabled motion by Mr. Agar until next month.
 - **Motion #3** by Mr. Patton to approve the use of the 5 tablets by the department in stations and response vehicles as proposed by Chief and paid by Auxiliary, 2nd by Mr. Trost, 4 yes, 1 no. Approved
 - There are no cap ex budget lines for the Station #1, Mr. Agar would like to see some funds allowed for this. Money needed to balance budget shall be moved into Station #1 capex budget item.
 - **Motion #4** by Mr. Agar that the board approve a 2nd command vehicle up to \$6,000 in 2020, 2nd by Mr. Kinnard,
 - 4 yes, 1 no. Approved
- 3.2. Fire Chief’s Report – Presented by Chief Difeo
- See Chief’s Report
 - Preliminary ISO is submitted at an ISO 6.
4. Old Business Requiring Board Action
- 4.1. Station 3 – Final decision for purchase
- Board will have 2 members at the closing, Mr. Patton and Mr. Trost
 - **Motion #5** by Mr. Trost to pay cash for the station 3, 2nd by Mr. Agar.
 - 5 yes. Passed
 - **Motion #6** by Mr. Trost to settle all final easements and a shared well agreement with the Grange following closing on Station #3 as well as hire a 3rd party professional to evaluate the well and septic system of Station #3, 2nd by Mr. Patton.
 - 5 yes. Passed
- 4.2. Budget Discussion – Discussed above under 3.1.
- 4.3. Accounting Proposal – Discussed above under 3.1.
5. New Business
- 5.1. Administrative Reporting
- **Motion #7** by Mr. Kinnard motion to approve Resolution 2019-11-01 Administrative Reporting Structure, 2nd by Ms. Carlon.
 - 5 yes. Passed
- 5.2. Jeffco/Station 3 Chain Up Area Easement

- Motion #8 by Mr. Patton to approve the Chain up Easement from Jeffco at Station #3, 2nd by Mr. Kinnard
 - Add clarification that chain up shall not block or restrict at any time the use of the station for emergency response.
 - 5 yes. Passed

6. Adjournment

There being no further business to come before the board, the meeting was adjourned at 9:45 pm. The next regular scheduled meeting of the Board of Directors is scheduled for December 12, 2019 at Fire Station #2 at 7:00 pm.

END

Submitted for Approval of the Board by:



Sam Patton, President