

GOLDEN GATE FIRE PROTECTION DISTRICT
BOARD MINUTES
Of
September 16, 2009

The tape recordings of the meeting are to be used by the recording clerk for reference purposes only in creating these minutes and are not kept as a permanent record.

The Board meeting was called to order by Board President Barbara Crawford at 7:00 p.m. The meeting was held at Fire Station #1, 32360 Robinson Hill Road.

ROLL CALL

Board Members present: Barbara Crawford, Amy DeVos, Robert Thiessen, Doug Miller and Kerri Crawford.

Also in attendance: Cathy Kowitz, Administrative Assistant and Kelly Sorvig, Fire Chief. Community member Bill Marshall was in attendance.

PLEDGE OF ALLEGIANCE

Barbara led everyone in the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

There were no public comments.

**REGULAR AGENDA
MINUTES**

The minutes of the Regular Board meeting from August 19, 2009 were reviewed and presented as corrected. The minutes were unanimously approved by the Board.

ADDITIONS OR DELETIONS TO THE AGENDA

Doug asked that item 8a (acquisition and dispensation policy) be deleted from the agenda. Barbara asked that a discussion about the Budget committee be added to the agenda under unfinished business.

Robert made a comment about the discussion from the last Board meeting regarding a firefighter who made comments regarding his not making pension for the past year. The point was reiterated that the Chief is the first in the chain of command before going to the Board for an appeal.

TREASURER'S REPORT

Monthly Report: Amy Devos gave the Treasurer's Report. The September Treasurer's Report was reviewed and was approved by the Board. Approval was given by the Board to pay the bills presented. The Board unanimously approved renewing the Insurance policy with VFIS. Cathy is to check and see if the insurance bill can be paid quarterly in the future.

The information about the \$388.07 from the account at Bank of the West has been received by Doug. The Board unanimously decided to claim the money and give it to the GGFPD Auxiliary since the account is in the name of the GGFPD Auxiliary.

CHIEF'S REPORT

Emergency Calls: Kelly stated that the fire department has responded to ten calls in the past month, two auto, five EMS, two rescue and one wildland. There was no fire loss for the month.

Membership update: Chief Sorvig stated that there are currently 10 regular members, three candidates, one in process and the potential for two others (report attached).

Misc.: The tank at St. #2 is still leaking. Issue of the pagers not working properly was brought up. Kelly thinks it is a dispatch issue and needs to approach them with the problems we are having. He also stated that we may want to pursue a different paging system.

CULTURE REPORT

Bill Marshall gave a handout to the Board. He stated we now have 76 volunteers, including first responders and FAN volunteers. Bill has found clear plastic laminate to use for signs to put on the white boards at the front of each station for about \$70 each. The Board unanimously approved putting the laminated signs at each station.

RECRUITMENT

Kelly stated that Gerrit has stepped down as Station Captain at Station #2. He stated that the recruitment is going as fast as the Department can handle it at the present time.

GRANT UPDATE

Barbara informed everyone that there is still money to spend for the Gaming grant and time is running out. The AFG grant (compressor) is to be closed out November 15th. She is applying for a \$1500 grant from the Rolling Hills Country Club Foundation.

COMMITTEE REPORTS

Acquisition and dispensation policy

The discussion of this topic was postponed.

Communications Authority

Kerri stated that she has not heard from Paul Pettit. She has no new information.

Needs Survey

Bill Marshall presented an update of the needs survey. The Board unanimously approved having Bill update the needs survey, to complete the safety items (highlighted projects) for Stations 1 and 2 on the list and to have the remaining projects on the list completed as the budget allows. The Board unanimously approved spending up to \$1000 at St. # 2 to replace the bay door timers with handheld remote timers.

UNFINISHED BUSINESS

BUDGET COMMITTEE

Barbara handed out a copy of the Budget calendar to the Board Budget committee.

STEPS TO RECRUITMENT POLICY PRESENTATION

The discussion of this item was postponed and will be included with the recruitment.

DISTRICT DRIVING POLICY PRESENTATION

The Board discussed the driving policy sent to them from VFIS. The Chief is to look at the policy and make any necessary changes and present it to the Board.

OVERVIEW OF COMPLETED MAINTENANCE PROJECTS

These items were discussed under the needs survey.

PIG ROAST

This topic was discussed under the Chief’s report.

STATION 1 REPAIRS AND EXPANSION

Robert has the Board approval to talk to a company about the cost for excavation of the rock to build an additional bay at Station #1.

NEW BUSINESS

REVIEW AND APPROVAL OF CHIEF’S CONTRACT

The Board reviewed and unanimously approved the Chief’s contract.

DOCUMENT RETENTION AND DESTRUCTION POLICY

Barbara presented a document from the attorney with the policy for documents retention and destruction which is to be kept in the office. The Board unanimously adopted the policy.

CONTRACT FOR SNOW REMOVAL

The Board approved renewing the contract with Gerrit as long as the costs are within 10% of last year’s contract. Doug is to meet with Gerrit to present the contract.

FUTURE MAINTENANCE PROJECTS FOR CONSIDERATION/APPROVAL

The Board discussed these topics earlier in the meeting.

UPCOMING DATES

A list of upcoming dates:

- Sept. 26 - Pig Roast
- October 21st - Regular Board meeting – St.#2
- November 18th - Regular Board meeting – St. #1

ADJOURNMENT:

The meeting was adjourned at 9:30 pm.

Respectfully submitted:

Amy Devos, Secretary

Board Member