

GOLDEN GATE FIRE PROTECTION DISTRICT
BOARD MINUTES
Of
December 14, 2009

The tape recordings of the meeting are to be used by the recording clerk for reference purposes only in creating these minutes and are not kept as a permanent record.

The rescheduled Board meeting, which is normally held on the third Wednesday of the month, was called to order by Board President Barbara Crawford at 7:05 p.m. The meeting was held at Fire Station #2, 7181 Crawford Gulch Road.

PLEDGE OF ALLEGIANCE

Barbara led everyone in the Pledge of Allegiance.

ROLL CALL

Board Members present: Barbara Crawford, Amy DeVos, Robert Thiessen and Doug Miller. Kerri Crawford was absent and her absence was excused by the Board (3-1) due to the confusion of the date change for the Board meeting.

Also in attendance: Cathy Kowitz, Administrative Assistant. Kelly Sorvig, Fire Chief was in attendance but arrived late. Community member Bill Marshall was in attendance.

PUBLIC COMMENT PERIOD

There was no public comment. Jayne Ruesch presented the District with a donation of \$125 from profits the Grange had from the Crafts Fair.

PRESENTATION OF THE BUDGET TO THE PUBLIC

Doug and Bill Marshall, who are on the Budget Committee, reviewed the proposed 2010 budget with the Board and made adjustments if needed. Doug stated that they have taken some of the unrestricted funds balance and have moved it into the budget so it can be spent if needed. Bill stated that our liquid net worth at the end of 2009 is \$97,000. Doug stated that they used numbers from 2008 and 2009 and some estimations to come up for the 2010 Budget. According to Doug, the \$139,000 budget dollars is the mill levy rate of 9.016 on 15 million of valued property in the District. Doug stated that there is a separate Budget for wish list items (Capitol items and Grants). Doug stated that the grand total of projected revenue that the District has to spend is \$160,600. Doug also stated that they have budgeted to spend every dollar of proposed revenue. Amy informed Doug that the Pension Fund amount the District receives will be going up for 2010. Doug stated that the proposed expenses budgeted for 2010 is \$159,829 with the \$5,000 contingency included. Bill went over the "what if" part of the proposed budget which includes possible grants received, the completion of spending of grants already received and the

community fundraising project. Amy is to call the CPA (Jack Salewski) and let him know that the District will not need his services any longer since the District has hired Pinnacle Consulting.

VOTE ON THE BUDGET/MILL LEVY APPROVAL

Doug read the resolution to adopt the 2010 Budget for the Golden Gate Fire Protection District. The Board unanimously approved the 2010 Budget and set the mill levy for 2010.

REGULAR AGENDA

MINUTES

The minutes of the Regular Board meeting from November 18, 2009 were reviewed and presented as corrected. The minutes were unanimously approved by the Board.

ADDITIONS OR DELETIONS TO THE AGENDA

Barbara would like to add the Water Management report under the committee reports. Bill would like to give an update on the EUV/FR. Robert would like to give an update on St. #1.

TREASURER'S REPORT

Monthly Report: Amy Devos gave the Treasurer's Report. The December Treasurer's Report was reviewed and was approved by the Board. Approval was given by the Board to pay the bills presented.

CHIEF'S REPORT

Emergency Calls: Kelly stated that the fire department has responded to two calls in the past month, one rescue/vehicle and one EMS. There was no fire loss for the month.

Membership update: Chief Sorvig stated that there are currently 11 regular members, four candidates, two wildland team members, three new applicants, one resignation and one member on suspension pending resolution by the Chief (Chief's report attached). AED and CPR training is set for January 2010.

Misc: Barbara gave the Chief the new and replacement pagers that came in for firefighters. Barbara asked if the minutes from the Fire Department business meeting are being kept and the Chief stated they are not.

GRANT UPDATE

Barbara stated that orders are coming in for the Gaming Grant. Barbara stated that the medical part of the new skid unit should be able to be included on the Gaming Grant. Barbara also stated that there is still money available for the Fire Mitigation Grant.

RECRUITMENT

Kelly stated that applications to join the Fire Department continue to come in. Barbara stated that she has met and spoken to several people who live in the District who are interested in joining the Department. Barbara found a HOA who stated that they would help with Station #2 by decorating for the holidays and cleaning the grounds.

CULTURE REPORT

Bill Marshall stated that he would discuss this item under the Needs Survey.

COMMITTEE REPORTS

Communications Authority

Robert Thiessen stated that Rollie Nemer provided them with information about the Communications Authority. He stated that he hasn't heard any more about the grant for the radios.

Needs Survey/Culture Report

Bill Marshall reported that they have been trying to build a community around the Fire Department. He stated that Natalie Mozer and Patty Neer have agreed to provide food for the First Responders. He also stated that he will provide an update on the Needs Survey in the next day or two. He provided a handout of the Needs Survey review from 2009 and an overview for 2010. Bill reviewed the accomplishments of the Board/District in 2009.

Water Management Report

Bill stated that they are trying to turn probable water into reliable water. He stated that he will be making a graph to show progress. The firefighters have gone out and tested one water source (Sachse property) and found a broken handle which they are to fix. Bill asked the Chief for specs for reducers for the cisterns.

UNFINISHED BUSINESS

STATION #1

Robert stated that he went to the Jeffco Planning Department regarding remodeling/rebuilding Station #1. He obtained a list of 11 items the county needs. Robert would like help with the permitting process if the District decides to proceed.

CISTERN AT STATION #2

Doug stated that Dave Primmer is to give an estimate to repair the landscaping around the cistern.

REVIEW OF AWARDS BANQUET/HOLIDAY PARTY

Barbara thanked everyone for their help with the Banquet and stated that the cost came in at \$3500. Barbara has asked for feedback for next year's Banquet so the Board can make a decision about what to do. Doug thought it was nice, but that the venue should be changed because of the small size and the venue was not the best for the music. Bill Marshall asked about bringing more people from the community to the party to recognize the firefighters.

EUV/FR FUNDRAISING UPDATE

Bill Marshall stated that the District has raised \$24,475 so far for the EUV.

DATE FOR STRATEGIC PLANNING

Barbara stated that a date needs to be set for long range strategic planning. The Board decided on Wednesday, January 13th at 5 pm at Station #2.

NEW BUSINESS

APPOINTMENT OF BOARD MEMBER TO LEAD ELECTION PROCESS

Barbara stated that the election is coming up in May and three Board seats are up for election. She also stated that nominations have to be declared by the end of February. She would like

someone on the Board to be on top of things for the election. Barbara stated that a call for nominations needs to get out to the community in the newsletter. Amy stated she would be the point person and get the info about the election out.

2010 NOTICE OF MEETING RESOLUTION

Barbara stated that the Board needs to make a resolution of the 2010 Board meeting dates and times. The Board made a resolution to set the 72 hour Notice Resolution at Station #1. The Board also decided to keep the Board meetings on the third Wednesday of the month at 7 pm. The Board agreed to change the January 2010 Board meeting to Monday, January 18th at Station #1 at 7 pm due to a conflict.

UPCOMING DATES

A list of upcoming dates:

- January 13th – Strategic planning meeting – 5 pm – St. #2
- January 18th – Regular Board meeting – St. #1
- February 17th – Regular and Pension Board meetings – St. 2

ADJOURNMENT:

The meeting was adjourned at 10:19 pm.

Respectfully submitted:

Amy Devos, Secretary

Board Member