

GOLDEN GATE FIRE PROTECTION DISTRICT
BOARD MINUTES
Of
October 21, 2009

The tape recordings of the meeting are to be used by the recording clerk for reference purposes only in creating these minutes and are not kept as a permanent record.

The Board meeting was called to order by Board President Barbara Crawford at 7:09 p.m. The meeting was held at Fire Station #2, 7181 Crawford Gulch Road.

PLEDGE OF ALLEGIANCE

Barbara led everyone in the Pledge of Allegiance.

ROLL CALL

Board Members present: Barbara Crawford, Amy DeVos, Robert Thiessen, Doug Miller and Kerri Crawford.

Also in attendance: Cathy Kowitz, Administrative Assistant and Kelly Sorvig, Fire Chief. Community member Bill Marshall was in attendance.

PUBLIC COMMENT PERIOD

Bill Marshall had a comment and submitted four exhibits in a handout to the Board regarding the removal of a firefighter.

PRESENTATION BY PINNACLE CONSULTING GROUP

Chad Walker and Peggy Dowsell, with Pinnacle Consulting Group, gave a presentation to the Board of the management and financial services they can provide to the District. Issues include keeping track of grant spending, where the District is going and having better financial management information for making decisions.

**REGULAR AGENDA
MINUTES**

The minutes of the Regular Board meeting from September 16, 2009 were reviewed and presented as corrected. The minutes were unanimously approved by the Board.

ADDITIONS OR DELETIONS TO THE AGENDA

Barbara stated that a resolution regarding the Districts documentation retention and destruction policy needs to be approved by the Board and sent to the state. The Board unanimously approved the resolution.

TREASURER'S REPORT

Monthly Report: Amy Devos gave the Treasurer's Report. The October Treasurer's Report was reviewed and was approved by the Board. Approval was given by the Board to pay the bills

presented. Doug requested withholding the payment to Gold Label door until he can contact them and find out why the invoice is higher than the quoted price.

Amy stated that the \$380 from the account at Bank of the West, all of the Board members have to go into the Bank and sign cards to get the money out of the account.

CHIEF'S REPORT

Emergency Calls: Kelly stated that the fire department has responded to eight calls in the past month, six vehicle and two EMS. There was no fire loss for the month.

Membership update: Chief Sorvig stated that there are currently 10 regular members, four candidates, three new applicants and one member on suspension pending resolution by the Chief. (Chief's report attached).

Misc.: The Pig Roast netted \$3,099.40.

GRANT UPDATE

Barbara gave a handout with the status on all grants. Barbara stated that we did not the grant from the Rolling Hills Country Club Foundation. Kerri stated that she is working on the 2010 Regional grant through the Dept. of Homeland Security for communication equipment. The Board agreed to proceed with the grant and Robert is to take over the grant from Kerri.

RECRUITMENT

Kelly stated that three new individuals are in the process of joining the Department.

CULTURE REPORT

Bill Marshall gave a handout to the Board. He stated we now have 92 total volunteers, including first responders and FAN volunteers.

COMMITTEE REPORTS

Communications Authority

Kerri stated that she has not been able to contact Paul Pettit. Robert Thiessen has agreed to take over the position with the Communications Authority.

Needs Survey

Bill Marshall presented an update of the needs survey. He stated we need a financial management system in place. The Board unanimously approved spending \$400 for a kitchenette and front (outdoor) lights for Station #1.

Budget Committee

The Committee has not yet met.

UNFINISHED BUSINESS

APPROVAL OF STEPS TO MEMBERSHIP

There were no changes. The Board temporarily adopted the steps as written until the next Board meeting.

APPROVAL OF SNOW PLOWING CONTRACTS

Doug informed the Board that Blue Collar Enterprises has agreed to do the plowing at St. #2 for the winter. The cost is \$120/plow. The Board unanimously approved the contract with Blue Collar Enterprises. Doug is working on getting the contract completed at Station #1.

CISTERN AT STATION #2

Doug is to get proposal to cut hole in the cistern at St. #2 and coat it with sealer to fix the leak.

STATION #1

Robert talked about the updating work to be done at Station #1. He is interested in expanding St. #1 and look for grants to do this work.

NEW BUSINESS

DISCUSSION AND VOTE ON PINNACLE PLAN

The Board approved (4-1) to hire Pinnacle Consulting Group. Amy and Barbara are to handle the paperwork for the contract. The Board unanimously approved spending up to \$2000 to upgrade the computer system. Robert offered to donate his computer to the District and the Board unanimously agreed to accept it.

STORAGE OF TRUCKS FOR THE WINTER

Kelly stated that the storage of the vehicles is ok for this winter, but for the long term storage space will be needed. Barbara stated that they need to start looking for a new truck (F600 type).

UPCOMING DATES

A list of upcoming dates:

- November 18th - Regular Board meeting – St. #1
- December 12th – Awards Banquet/Holiday Party
- December 16th – Regular Board meeting – St. #2

ADJOURNMENT:

The meeting was adjourned at 10:32 pm.

Respectfully submitted:

Amy Devos, Secretary

Board Member